



Eligibility Pool Information

Christa McAuliffe Elementary
Oasis Elementary School
Oasis Middle School
Oasis High School

Phone (239) 283-4511
Phone (239) 542-1577
Phone (239) 945-1999
Phone (239) 541-1167

Fax (239) 282-0376
Fax (239) 549-7662
Fax (239) 540-7677
Fax (239) 541-1590

ELIGIBILITY POOL APPLICATION

Applicants are placed on the waiting list based on the date the application is received. Once a seat is available, the applicant is notified and given a certain amount of time to respond. If a response is not received the applicant is removed from the waiting list. If a seat is offered and declined, a new application must be completed to be placed back on the waiting list. Students' positions on the waiting list may change at any time due to Enrollment Preference (see below).

ENROLLMENT PREFERENCE

Siblings of students currently enrolled in our school system are given first preference on the waiting list, but will NOT be guaranteed a seat.

APPLICATION DOCUMENTS

In order to finalize your child's application for our enrollment process, the following documents must be submitted:

- ☐ **Student Registration form** completed and accurate (please be sure to answer all questions and fill in all areas). If your address and/or phone number change it is your responsibility to contact the school with updates. Inaccurate contact information will result in the loss of your seat, should one become available.
- ☐ **Parent Involvement Acknowledgement** should be read, signed and submitted.
- ☐ **Parent Commitment Agreement** should be read, initialed, signed and submitted.
- ☐ **Proof of Residency** must be submitted to verify that you legally reside in Cape Coral. *This can be any one of the following: electric, water, phone or cable bill, signed lease agreement, title statement or a homestead exemption.* **If you are residing with a relative or friend, a notarized letter, signed by that individual, must be submitted stating that you are residing in their home. Your name and your child's name must be included and you must have a copy, in their name, of one of the proof of residence documents listed above.
- ☐ **Your Driver's License** must be photocopied for your student's file to ensure that you are the parent/guardian legally able to enroll your student in school.
- ☐ **Copy of your child's IEP** (Individual Education Plan) must also be provided if your child is in an Exceptional Student Education (ESE) Program (this includes Speech, OT, etc).
- ☐ **Proof of Custody** must be provided if the student does not live with both natural parents.

- ☐ **Original Birth Certificate** must be brought in. A copy will be made and included with your student's documentation for eligibility.
- ☐ **Form 680 Florida Certificate of Immunization** must be submitted and current.
- ☐ **School Entry Health Exam** (within 12 months) must be submitted and current.
- ☐ **Your Child's Social Security Card** should be brought in and a photocopy will be made. Social Security Cards are used for identification and are not mandatory.

Submission of these documents does not guarantee your student a seat in our system. It allows your child to participate in our enrollment process. Families will be notified by phone when a seat becomes available.

If the contact information is incorrect and a seat becomes available the student may be bypassed.