



AGENDA

REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD

October 13, 2026 - 05:00 PM

Council Chambers, 1015 Cultural Park Boulevard, Cape Coral, FL 33990

1. CALL TO ORDER
 - a. Chair Jackson
2. MOMENT OF SILENCE
 - a. Chair Jackson
3. PLEDGE OF ALLEGIANCE
 - a. Chair Jackson
4. ROLL CALL
 - a. Members Atisele, Jackson, Katine, Kilraine, Michaels, and Santos
 - b. Parent Representatives Heuglin/OHS, Schade/OMS, Gibson/OES, and Rouzeau/OEN
5. STUDENT/STAFF RECOGNITIONS
6. APPROVAL OF MINUTES
 - a. Request for Approval of Charter School Authority Governing Board Meeting Minutes on September 15, 2026

7. CHANGES TO AGENDA / ADOPTION OF AGENDA

8. CITIZENS INPUT TIME

A maximum of 45 minutes is set for input of citizens on matters concerning the Charter School Authority Governing Board; 3 minutes per individual.

9. CONSENT AGENDA

a. CSA Resolution 44-26

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, accepting grant funding in the amount of \$1,000 from Walmart Facility No. 5451, through Spark Good Local Grant Program, for the purchase of cameras and accessory equipment, for the Oasis High School Yearbook Program; authorizing the Superintendent to implement and manage all grant supported activities and to follow all reporting requirements; providing for an effective date.

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

a. CSA Resolution 41-26

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida awarding a Quote to [Software name confidential and exempt per Section 119.0725 of the Florida Statutes], for the purchase of a three (3) year web-based website development and content management system subscription, in the total amount of \$52,900; and authorizing the Superintendent to execute the Quote, purchase order(s) and any other related document(s); and further authorizing the Superintendent to send a notice of non-renewal for Fiscal Year 2028, school year 2027-2027; providing for an effective date.

Department: Charter School

Dollar Value: \$52,900 three year term (YR 1 - \$19,900; YR 2- \$16,500; YR 3-\$16,500)

Fund: General Fund

Duration: The service date begins on the date of launch

Procurement Methodology: Quotes

b. CSA Resolution 45-26

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, authorizing the creation of a job classification, job description and pay grade for the Interventionist Teacher position for Oasis High School; providing for an effective date.

c. CSA Resolution 46-26

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, authorizing the creation of a job classification, job description and pay grade for the Media Coordinator position; providing for an effective date.

d. CSA Resolution 48-26

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, authorizing the receipt of US Department of Education Title IV, Part A Student Support & Academic Grant Funding, for Fiscal Year 2027 grant period, in the total amount of \$64,690.66, from the School District of Lee County, Florida, to implement activities supporting well-rounded educational opportunities, safe and healthy students, and the effective use of technology; and authorizing the Superintendent to execute any and all related document(s) in order to receive the grant funding; providing for an effective date.

12. SUPERINTENDENT REPORT

- a. Jacquelin Collins, Superintendent

13. CITY MANAGER REPORT

- a. Mark Mason, Assistant City Manager

14. COUNCILMEMBER REPORT

- a. Councilmember Joe Kilraine, District 5

15. CHAIR REPORT

- a. Chair Jackson

16. FOUNDATION REPORT

- a. Gary Cerny, President

17. STAFF REPORT

- a. Marybeth Grecsek, Principal, Oasis Elementary South

18. REPORTS OF BOARD MEMBERS AND COMMENTS

19. TIME AND PLACE OF FUTURE MEETING

- a. A Charter School Governing Board meeting is scheduled for Tuesday, November 10, 2026, beginning at 5:00 p.m. in Council Chambers.

20. MOTION TO ADJOURN

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all times. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and Florida Statutes 286.26, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk whose office is located at City Hall, 1015 Cultural Park Boulevard, Florida; telephone number is 1239-574-0411, at least forty-eight (48) hours prior to the meeting for assistance. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance.

In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.



Meeting Type Charter School Authority Governing Board –
Regular Meeting

Meeting Date October 13, 2026

Agenda Request Form City of Cape Coral

Title:

Request for Approval of Charter School Authority Governing Board Meeting Minutes on September 15, 2026

Summary:

Requested Action: Approve or Deny

Additional Information:

Strategic Plan Alignment:

Is this a strategic decision? YES

If Yes, Priority Goals Supported are listed below:

- ☐ Strategic Goal #1: Student Achievement
- ☐ Strategic Goal #2: Continuous Improvement
- ☒ Strategic Goal #3: Community Engagement

Prepared By:

Kimberly Bruns, City Clerk

APPROVED

VOLUME: VI
PAGE: 153
SEPTEMBER 15, 2026

**MINUTES FOR THE REGULAR MEETING OF THE CAPE CORAL
CHARTER SCHOOL AUTHORITY GOVERNING BOARD**

September 15, 2026

Council Chambers

5:00 p.m.

Meeting called to order by Vice Chair Atisele at 5:00 p.m.

MOMENT OF SILENCE – Vice Chair Atisele

PLEDGE OF ALLEGIANCE – Vice Chair Atisele and the Oasis High JROTC Shark Battalion Color Guard

Roll Call: Members Atisele, Katine, Kilraine, and Santos were present. Members Jackson and Michaels were not present.

Parent Representatives: Parent Representative Heuglin/OHS was present. Parent Representatives Gibson/OES, Rouzeau/OEN, and Schade/OMS were not present.

Also Present:

Jacquelin Collins, Superintendent

Kristie Belesiotis, CSA HR Manager

Amy Picciolo, AP, OMS

MaryBeth Grecsek, Principal, OES

Kevin Brown, Principal, OEN

Jackie Corey, Principal, OHS

Kathleen Paul-Evans, CSAGB Meetings Coordinator

Agnes Sikora, Senior Accountant

Lexus Bock, Student, OEN and Parent

Tammy Daniels, CSA Transportation Manager

Mary Ossichak, Food Service Manager

Amy Palowski, Educator, OMS

'en-Hope Bellis, Co-President, Cape Coral Municipal Charter Schools Foundation

Mark Moriarty, Assistant City Attorney

Rory Alvarez, Public Works/Facilities Manager

Wanda Roop, Procurement Manager

Oasis High JROTC Shark Battalion Color Guard

STUDENT/STAFF RECOGNITIONS

Lexus Bock, Student, Oasis Elementary North

Superintendent Collins introduced Lexus Bock, an Oasis Elementary North student, who addressed Tourette Syndrome. Ms. Bock, a fifth-grade student, stated she became a Junior Youth Ambassador with the Tourette's Association of America because of the

support she has received at school and to educate students about the syndrome. She then presented the following slides:

- Tourette Syndrome
- Hello! Lexus is a Jr. Youth Ambassador for the Tourette Association of America
- Tourette Syndrome is neurodevelopmental
- What are Tics?
- What can make Tics worse?
- Co-occurring Conditions
- Common Co-occurring Conditions
- How tics can affect the student
- Understanding makes a difference
- What questions do you have?

Discussion held regarding:

- Inspiration behind the presentation
- Appreciation for the bravery to deliver such a compelling presentation
- Additional suggestions for the school/staff to provide additional support
- The presentation was presented to over 200 staff and teachers earlier this year

APPROVAL OF MINUTES

Request for Approval of Charter School Authority Governing Board Budget Workshop Meeting Minutes of Tuesday, August 18, 2026

Member Kilraine moved, seconded by Member Santos, to approve the minutes (for the Charter School Authority Governing Board Regular Meeting) of August 18, 2026, as presented. Voice Poll: All "Ayes." Motion carried.

CHANGES TO AGENDA/ADOPTION OF AGENDA

Vice Chair Atisele asked if there were any changes to the agenda.

Member Kilraine raised concerns about maintaining a quorum to conduct business and asked whether changes should be considered to help ensure timely completion of those items.

Consensus was reached that no changes were needed.

Member Kilraine moved, seconded by Member Katine, to adopt the agenda, as presented. Voice Poll: All "Ayes." Motion carried.

CITIZENS INPUT TIME

No Activity.

CONSENT AGENDA

Vice Chair Atisele asked if anyone wished to pull any Consent Agenda items for discussion. There were none.

Member Kilraine moved, seconded by Member Katine, to approve the Consent Agenda (Items 9.a., 9.b., 9.c., 9.d., 9.e., 9.f., and 9.g.) as presented. Voice Poll: All "Ayes." Motion carried.

9.a. CSA Resolution 40-26

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida awarding Request for Proposal No. 2026-RFP-033-AB to JP Cape South, LLC, for pizza delivery services; and approving Contract No. 2026-RFP-033-AB between the Cape Coral Charter School Authority and JP Cape South LLC, for pizza delivery services, in the amount of \$130,000, not to exceed budgetary limits; and further authorizing the Superintendent or their designee to execute Contract, Purchase Order(s) and any related documents; providing for an effective date.

Department: Charter School Authority

Dollar Value: \$130,000

Fund: Charter School

Funding Source: Reimbursement Grant – National School Lunch Program (NSLP) through the Florida Department of Agriculture and Consumer Services (FDACS)

Duration: One (1) year with two (2) additional one-year renewals

APPROVED

9.b. CSA Resolution 34-26

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, acknowledging the status of certain instructional personnel, for the 2026-2027 School Year, and the notice required to parents and guardians as set forth in Section 1012.42 of the Florida Statutes; and directing the Superintendent to provide and distribute the appropriate notifications in a timely manner, in accordance with state law and school policy; providing for an effective date.

APPROVED

9.c. CSA Resolution 35-26

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, accepting grant funding from the Florida Department of Education for the Safety and Security of School Buildings Initiative, for a total amount of \$21,402.73; and authorizing the Superintendent or their designee to execute any and all documents necessary to receive the grant funding and implement the expenditures in accordance with state and program requirements; providing for an effective date.

APPROVED

9.d. CSA Resolution 36-26

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, authorizing the receipt of Title II grant funding for the 2026-2027 school year, in the total amount of \$48,765, from the School District of Lee County, Florida, to support educator recruitment, retention, professional development, and incentive programs consistent with federal and district guidelines; and authorizing the Superintendent to execute any and all related document(s) in order to receive the grant funding; providing for an effective date.

APPROVED

9.e. CSA Resolution 37-26

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, approving the Superintendent's personnel recommendations for the 2026-2027 School Year, for Oasis Charter Schools to include new hires, re-hires, promotions, transfers, demotions, and re-classifications; providing for an effective date.

APPROVED

9.f. CSA Resolution 38-26

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, accepting travel stipend funds from United Cerebral Palsy ("UCP") of Central Florida, Inc., in the total amount of \$4,000, for educator participation in the UCP Inclusion Experience; and authorizing the Superintendent or their designee to execute any and all documents necessary to receive the travel stipend funds and implement the expenditures in accordance with state and program requirements; providing for an effective date.

APPROVED

9.g. CSA Resolution 43-26

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, approving a Memorandum of Understanding ("MOU") between Oasis Charter Schools and the City of Cape Coral, Florida, on behalf of the Cape Coral Fire Department ("CCFD"), to — [EMERGENCY RESPONSE PLANS EXEMPT PER SECTION 119.071(2)(d) OF THE FLORIDA STATUTES]; and authorizing the Superintendent or their designee to execute the Memorandum of Understanding and any other related documents; providing for an effective date.

APPROVED

UNFINISHED BUSINESS - None

NEW BUSINESS

Superintendent Collins introduced the Human Resources Manager, Kristie Belesiotis, who spoke about CSA Resolution 39-26.

11.a. CSA Resolution 39-26

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, approving the Classroom Teacher and Other Instructional Personnel Salary ("CTOIPS") increase allocation, formally known as the Teacher Salary increase allocation, for the 2026-2027 school year; and directing the Superintendent to submit the statutorily required salary distribution plan to the Florida Department of Education; and further authorizing the Superintendent to execute any and all documents necessary to receive and disburse the Classroom Teacher and Other Instructional Personnel Salary ("CTOIPS") increase allocation; providing for an effective date.

APPROVED

Discussion held regarding:

- Request for approval of the 2026 / 2027 salary increase allocation plan (CTOIPS)
- Under state requirements, available funds must first be allocated to educators with at least 10 years of full-time teaching experience in a Florida public school system
- Maximum increase per eligible educator is \$3,000 and if the funding is insufficient, the highest possible increase within available funding must be provided
- A total of 104 Oasis educators meet the 10-year eligibility requirement; subject to Board approval of the Resolution, the funding will be prorated and distributed among these educators.
- The approved Resolution must be submitted to the school district by October 1, 2026
- Confirmation that only educators who have completed 10 full years in the Florida public school system are included and the increase would take effect in October
- The increase is a permanent base salary adjustment, not a one-time stipend. It will be reflected in the next Evergreen Study, which begins October 1

Member Kilraine moved, seconded by Member Santos, to approve CSA Resolution 39-26, as presented. Voice Poll: All "Ayes." Motion carried.

11.b. CSA Resolution 42-26

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, authorizing a \$180 increase to the annual \$820 stipend, for a new total annual stipend of \$1,000, paid to employees assigned to operate and monitor the – - [SECURITY AND FIRESAFETY EXEMPT PER SECTION 119.073(3)(a) OF THE FLORIDA STATUTES]; and authorizing the Superintendent or their designee to execute any and all documents necessary to increase the annual stipend; providing for an effective date.

APPROVED

Superintendent Collins introduced CSA Resolution 42-26.

Discussion held regarding:

- Staff that operate the weapons detection system (approximately 30 minutes per day) receive a stipend of \$820; the request is to add \$180, for a total of \$1,000

- Four to five staff members at each school operate the detection systems
- Funding comes from a designated line item of the budget and not a significant increase

Member Kilraine moved, seconded by Member Katine, to approve CSA Resolution 42-26, as presented. Voice Poll: All "Ayes." Motion carried.

SUPERINTENDENT REPORT
Jacquelin Collins, Superintendent

Superintendent Collins provided an overview of CSA Resolution 28-26 and reported the following:

- The FSSAT is the Florida Safe Schools Assessment Tool, a confidential document protected by Florida law and not available to the public
- It is a comprehensive state-required assessment which evaluates overall safety and security

12.b. CSA Resolution 28-26

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, approving and adopting the Florida Safe Schools Assessment Tool ("FSSAT") for Oasis Charter Schools, for the 2026-2027 School Year, in accordance with Florida Department of Education Student Safety and Security Requirements; and authorizing the Superintendent, to implement all necessary procedures, recommendations and findings presented within the FSSAT, staff training, emergency coordination efforts, and operational practices to maintain compliance; providing for an effective date.

APPROVED

Discussion held regarding:

- FSSAT does not include drone surveillance protocols; however, it should be considered
- Board approval is required so the document can be submitted to the Florida Department of Education to confirm compliance

Member Kilraine moved, seconded by Member Katine, to approve CSA Resolution 28-26. Voice Poll: All "Ayes." Motion carried.

Councilmember Kilraine left the meeting at 5:47 p.m.

CITY MANAGER REPORT
Mark Mason, Assistant City Manager

Assistant City Manager Mason was not present, and Superintendent Collins provided an update with additional information contributed by Facilities Manager Alvarez, which included the following:

- Air Conditioning issues at the elementary school have been resolved
- A temporary chiller is in place at the middle school
- Once the City adopts its budget, the purchase order for the chiller replacement will be generated after Council approval, and replacement may be over the spring break or later
- The portables at OEN have deteriorated after only three years of use; musty odors, rotted flooring, sagging, and a leaking roof seal
- An oxidizer treatment was performed and the portable has now been deemed safe for children
- Public Works Director Williams is aware of the issues and assessing the situation

COUNCILMEMBER REPORT

Councilmember Joe Kilrairie, District 5

Councilmember Joe Kilrairie reported on the following:

- School bus camera installation requires an interlocal agreement with the county
- The process is underway, and a county response is anticipated before the next meeting
- The goal is to receive a portion of the camera installation fees; however, state statute doesn't mandate that the county pay any of the fees
- Charter School System has 27 buses
- Town Hall is to be held on September 26, 2026, 10:00 a.m. to 12:00 p.m., at Cape Christian, and Superintendent Collins will be there to promote the Charter Schools

CHAIR REPORT

Kristifer Jackson, Chair – Not Present

FOUNDATION REPORT

Jen-Hope Bellis, Vice President, Cape Coral Municipal Charter Schools Foundation

Foundation Vice President Bellis commented on the following:

- Slip Away charity poker tournament event benefited the Charter Schools
- Winner proceeds (by the mayor) were donated to the schools
- Slip Away is running a roundup donation program throughout September to continue supporting the Charter Schools
- Partnering with Quarter Auction Queens on October 13 for another fundraiser
- Craft fair and rummage sale to be held at the high school in November
- Biggest fundraiser will be in the spring and still considering options
- Offering sponsorships for the Lighthouse Award
- New foundation members are joining the existing team

Discussion held regarding:

- An extensive search for affordable catering halls was done over the summer with no success finding a large enough space at an affordable price

- The Foundation will continue to look for affordable options

STAFF REPORT – 17.a.
Jackie Corey, Principal, Oasis High School (OHS)

Superintendent Collins introduced Jackie Corey, Principal, Oasis High School, who presented the following slides:

- Oasis High School is an “A” School Again
- Class of 2026 – 100% Graduation Rate!
- 2025-2026 So much success to celebrate!
- Oasis High School ELA/Math/History/Biology Scores - 2025-2026 Comparison
- Oasis High School ELA/Math/History/Biology Scores - 2025-2026 Comparison with Lee County High Schools and Florida High School Averages
- Cambridge Testing Highlights 2025-2026
- Our Focus for Improvement
- So what now?
- Universal Approach
- Tracking Results...Responding to Individual Student Needs
- Implementing Interventions / Providing Support
- Targeting Attendance – You have to be in school to succeed!
- So much ahead!

Councilmember Kilrairie left the meeting at 5:47 p.m.

Discussion held regarding:

- OHS is an A-rated school with a 100% graduation rate (188 graduates)
- The Florida Department of Education establishes the standards used to determine school ratings. Because the requirements for an A-rating have increased, OHS must earn an additional 27 points to maintain that rating
- Academic indicators are the areas that are averaged to obtain ratings
- School grade criteria include English Language Arts (ELA) and math performance, the percentage of students scoring a 3 or above, student learning gains, and student gains of those in the lowest 25% bracket
- Comparison between OHS, Lee County School District, and the Florida State average was reviewed
- The Cambridge Syllabus, a college-level curriculum, is offered to every student at OHS, and the pass rate for the students in the Cambridge Program is between 95-100%
- They administered 1,349 college exams in the spring, and 54 students earned Cambridge diplomas
- Areas of instructional focus include Cambridge, Advancement Via Individual Determination (AVID), Kagan, and Writing, Inquiry, Collaboration, Organization, Reading (WICOR) strategies
- Focus on improving growth among students with disabilities

- Target students with intentional intervention via tutoring sessions that are standards-based
- Implementation of a color-coded spreadsheet/data tracker to recognize which student standards are achieved, the progress in targeted areas, and standards needing improvement
- Implementing two success coaches that will track the color-coded spreadsheet for academic performance and attendance/tardiness; the coaches will pull students for intervention as needed
- Co-teacher model to be laser-focused this year to work with students with an Individualized Education Plan (IEP), Lowest 25% student subgroup (L25), and those with 504 Plans, which allows students with disabilities specific accommodations
- Cognia study (external evaluation process conducted by Cognia, a non-profit organization) and the OHS school improvement plan indicate that the students underperforming are often students with poor attendance or excessive tardiness
- Consequences related to poor attendance/excessive tardiness include not participating in extracurricular activities, athletics, dances, or clubs
- At 10 absences, parents will be contacted to create an improvement plan for attendance
- Parents have not yet been introduced to the new strategies, but OHS staff will communicate the information to them

STAFF REPORT – 17.b.

Tammy Daniels, CSA Transportation Manager

Tammy Daniels, CSA Transportation Manager, introduced herself and spoke about the following:

- Transportation operations have had a strong start to the school year: they are fully staffed with 21 regular drivers, three substitute drivers, and one scheduling coordinator
- Approximately 1,537 students currently ride the bus, with about 20 students on the waiting list
- The fleet has experienced door-related issues on certain 2024–2026 model-year buses, with more frequent complications reported on the 2026 models
- The doors are completing only two of the three closing steps, and this results in the alarm going off
- Fleet has confirmed the doors are safe to use as is
- Fleet is working with Sun State International to fix the doors

Discussion held regarding:

- Loaners are not provided while repairs are being done
- Average amount of time students spend on the bus varies depending on where each student lives, the bus route, location, and traffic conditions
- Average ride times can be as long as 45-55 minutes

- The district uses a two-mile walking radius for transportation eligibility
- Bus safety drills are required and conducted twice annually, alternating between exiting the front door and the back door
- Most students on the waiting list applied late; transportation seats open in March
- Staff will investigate attendance for students on the waiting list

REPORTS OF BOARD MEMBERS AND COMMENTS

Member Santos – No report this evening.

Member Katine – No report this evening.

Parent Representative Heuglin – Congratulated Lexus for the fabulous presentation and commented how proud she is of her accomplishments

TIME AND PLACE OF FUTURE MEETING

A Charter School Authority Governing Board Meeting was scheduled for Tuesday, October 13, 2026, beginning at 5:00 p.m. in Council Chambers.

MOTION TO ADJOURN

There being no further business, the meeting adjourned at 6:23 p.m.

Submitted by,

Stacey Pasek
Recording Secretary



Meeting Type Charter School Authority Governing Board –
Regular Meeting

Meeting Date October 13, 2026

Agenda Request Form City of Cape Coral

Title:

CSA Resolution 44-26

Summary:

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, accepting grant funding in the amount of \$1,000 from Walmart Facility No. 5451, through Spark Good Local Grant Program, for the purchase of cameras and accessory equipment, for the Oasis High School Yearbook Program; authorizing the Superintendent to implement and manage all grant supported activities and to follow all reporting requirements; providing for an effective date.

Requested Action: Approve or Deny

Additional Information:

Strategic Plan Alignment:

Is this a strategic decision? YES

If Yes, Priority Goals Supported are listed below:

- ☒ Strategic Goal #1: Student Achievement
- ☐ Strategic Goal #2: Continuous Improvement
- ☐ Strategic Goal #3: Community Engagement

Prepared By:

Kimberly Bruns, City Clerk

CSA RESOLUTION 44-26

A RESOLUTION OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA, ACCEPTING GRANT FUNDING IN THE AMOUNT OF \$1,000 FROM WALMART FACILITY NO. 5451, THROUGH SPARK GOOD LOCAL GRANT PROGRAM, FOR THE PURCHASE OF CAMERAS AND ACCESSORY EQUIPMENT, FOR THE OASIS HIGH SCHOOL YEARBOOK PROGRAM; AUTHORIZING THE SUPERINTENDENT, TO IMPLEMENT AND MANAGE ALL GRANT SUPPORTED ACTIVITIES AND TO FOLLOW ALL REPORTING REQUIREMENTS, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Oasis High School Yearbook Program provides students with valuable practical experience and opportunities to develop skills in photography, teamwork, project management, organization, and time management, including the ability to plan, coordinate, and complete assigned projects in accordance with established deadlines; and

WHEREAS, Walmart's Spark Good Local Grant Program is established to support eligible local organizations by providing grant funding to assist in the implementation and advancement of qualifying projects, with individual grant awards ranging from \$250 to \$5,000; and

WHEREAS, the awarded grant funds will be utilized for the purchase of cameras and accessory equipment to enhance the Yearbook Program's ability to document high school events; and

WHEREAS, the Superintendent recommends that the Governing Board accept grant funding in the amount of \$1,000 from Walmart Facility No. 5451, through Spark Good Local Grant Program, for the purchase of cameras and accessory equipment, for the Oasis High School Yearbook Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA:

Section 1. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby accepts grant funding in the amount of \$1,000 from Walmart Facility No. 5451, through Spark Good Local Grant Program, for the purchase of cameras and accessory equipment, for the Oasis High School Yearbook Program.

Section 2. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby directs the Superintendent, to manage and submit any necessary and required documents to comply with this grant award.

Section 3. This resolution shall take effect immediately upon its adoption.

ADOPTED BY THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA AT THEIR REGULAR SESSION THIS _____ DAY OF _____, 2026.

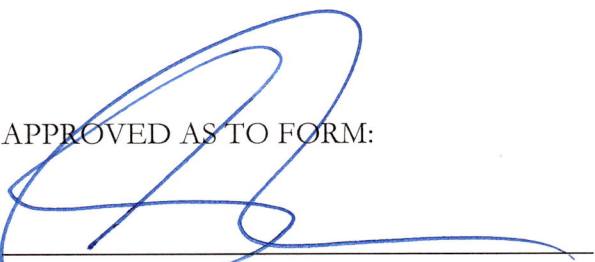
KRISTIFER JACKSON, CHAIR

VOTE OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD:

JACKSON _____
ATISELE _____
KATINE _____
MICHAELS _____

SANTOS _____
KILRAINE _____

ATTESTED TO AND FILED IN MY OFFICE THIS _____ DAY OF _____,
2026.

APPROVED AS TO FORM:


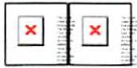
ALEKSANDR BOKSNER
CITY ATTORNEY


RECORDING SECRETARY

res/Spark Good Local Grant- Walmart No. 5451

Carissa Domrase

From: no-reply-sparkgoodgrants@es.relay.walmart.com
Sent: Thursday, October 1, 2026 11:30 PM
To: Carissa Domrase
Subject: Spark Good Local Grant – It is time to set up your payment



Spark Good Local Grant to Facility #5451 Status Update – Application ID 92577841

Dear Carissa,

Congratulations! Your Spark Good Local Grant request to Facility #5451 for OASIS CHARTER HIGH SCHOOL, in the amount of \$1000 has been recommended for approval.

Next, you must set up your organization's banking information to receive electronic payment through JP Morgan. You have 21 days to set up payment through this [link](#). You will receive funds electronically.

To ensure a smooth payment setup, here are some helpful tips:

- **Organization Legal Name or DBA Name:** Confirm that the legal name or DBA name of your organization matches the name listed on your bank account. It should also match the name on this grant application.
- **Account and Routing Numbers:** Double check there are no extra spaces or zeros at the end of account number you enter. The numbers should exactly match what is listed on the bottom of a check.
- Refer to this Payment Setup [Guide](#) or [How To Video](#) for detailed payment setup instructions.
- Failure to setup payment by 10/22/2026 will result in the grant being rejected.

If you have any further questions or concerns, please don't hesitate to reach out to sparkgoodsupport@walmart.com

Thank you for continuing to Spark Good.
Spark Good Team

** Please note Spark Good Local Grants are disbursed through JP Morgan. This is separate from the PayPal information you may have provided as part of the Deed verification.*

Please be cautious

This email was sent outside of your organization



Will this grant support an event available to the public?

No

Please select the primary focus area for this grant

Education & Economic Empowerment

Requested amount

\$4,994.00

Program description

Our yearbook program gives students hands-on experience in photography, storytelling, teamwork, and meeting deadlines. Students document sports, performances, clubs, celebrations, and achievements, helping every student feel seen and preserving memories for families. Our students also inform the community through social media. Funding will purchase four cameras and lenses, allowing more students to participate and improving the quality and coverage of school events with professional equipment.

Program name

Oasis Sports and Event Photography

Applicant Information

Applicant email

carissa.domrase@capecharterschools.org

Full name

Carissa Domrase

Organization name

OASIS CHARTER HIGH SCHOOL

Organization information

[Sparkgoodgrants](#) / [Home](#) / [Grant review](#)

⚠ Please complete payment set up within 20 days [here](#) to receive the Spark Good Local Grant. Only the primary owner can complete this step. Refer to this [guide](#) for detailed payment setup instructions.

OASIS CHARTER HIGH SCHOOL - 92577841

[Pending payment setup](#)

Selected store

CAPE CORAL SKYLINE BLVD

Facility Number:	5451
Distance to organization:	2 miles
Phone number:	(239) 540-2245
Address:	3920 SKYLINE BLVD, CAPE CORAL, FL, 33914-5835

Grant Information

Does your organization and the proposed program directly benefit the service area of the facility that you are applying to?

Yes

Are you a church or other faith-based organization applying for one of the following: mission trips support, Sunday school supplies, youth group trips, or other funding that would support only the members of your congregation?

No

Will the funds be used to support work internationally?

Walmart SparkGood Grant Background

On September 16, 2026, I applied for a local SparkGood Grant through the Walmart located at 3920 Skyline Blvd, Cape Coral, FL 33914. I requested \$4,994.00 to purchase our yearbook program new cameras and a telephoto lens to assist in documenting athletic and other school events. The current cameras are out of date and many have experienced wear and aging that is interfering with their ability to function properly.

On October 1, 2026, I received notification that the store was able to donate \$1,000 to this cause. This amount will allow us to purchase 1 new camera in a kit that includes 2 lenses, a carrying bag, an extra battery, and a memory card.

Respectfully,
Dr. Carissa Domrase
Director of STEM Innovation



settings.

Organization name

OASIS CHARTER HIGH SCHOOL

Organization id

65cbb870-78b5-415b-ad5a-
6b711aae0781

Organization legal name

OASIS CHARTER HIGH SCHOOL

Organization address

3519 OASIS BLVD, Cape Coral, FL, 33914

Org tax id

120108007441

Npo cause**Website**

<http://www.oasishighschool.net>

Mission statement

We believe that everyone can succeed in a nurturing and secure learning environment that is supported by diverse and meaningful community partnerships.

Primary contact name

Carissa Domrase

Primary contact email

carissa.domrase@capecharterschools.org

Primary contact phone



Meeting Type Charter School Authority Governing Board –
Regular Meeting

Meeting Date October 13, 2026

Agenda Request Form

City of Cape Coral

Title:

CSA Resolution 41-26

Summary:

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida awarding a Quote to [Software name confidential and exempt per Section 119.0725 of the Florida Statutes], for the purchase of a three (3) year web-based website development and content management system subscription, in the total amount of \$52,900; and authorizing the Superintendent to execute the Quote, purchase order(s) and any other related document(s); and further authorizing the Superintendent to send a notice of non-renewal for Fiscal Year 2028, school year 2027-2027; providing for an effective date.

Department: Charter School

Dollar Value: \$52,900 three year term (YR 1 - \$19,900; YR 2- \$16,500; YR 3-\$16,500)

Fund: General Fund

Duration: The service date begins on the date of launch

Procurement Methodology: Quotes

Requested Action: Approve or Deny

Additional Information:

The Cape Coral Charter School Authority operates four schools, each with their own website. The Charter School currently utilizes [Software name confidential and exempt per Section 119.0725 of the Florida Statutes] for website services, and the existing agreement expires at the conclusion of the 2026-2027 school year.

Staff is recommending a transition to [Software name confidential and exempt per Section 119.0725 of the Florida Statutes] to modernize the Oasis Charter School websites and establish a website platform that supports the communication, accessibility, and branding needs of the school system. [Software name confidential and exempt per Section 119.0725 of the Florida Statutes] specializes in

website services for K-12 schools and school districts and will provide custom website development, migration of existing website content, professional graphic design, content management, training, technical support and accessibility support. The proposed transition aligns with the Oasis Charter School Strategic Plan Goal 3.1, which focuses on strengthening the Oasis brand through unified messaging, consistent communication, and re-establishment of school web pages. The annual amounts are as follows; Year 1 \$19,900, Year 2 \$16,500, Year 3 \$16,500.

Quotes were obtained from four vendors in the following amounts:

\$52,900.00

\$42,587.00

No Quote

No Quote

While the [Software name confidential and exempt per Section 119.0725 of the Florida Statutes] quote reflects a lower three-year cost, the [Software name confidential and exempt per Section 119.0725 of the Florida Statutes] quote includes comprehensive scope of website development, content migration, content management, hosting, technical support, training and accessibility services that better align with the Oasis Charter School Strategic priorities.

Staff recommends approval of the three-year agreement with [Software name confidential and exempt per Section 119.0725 of the Florida Statutes] in the amount of \$52,900 as the lowest acceptable quote.

This procurement is governed by the City of Cape Coral Code of Ordinances, Article VII: Purchase and Sale of Real and Personal Property, Division 1: Purchasing of Goods and Services, section 2-144 (b) Small purchases. (1) *Applicability*. Any purchase that is \$250,000 or less may be made in accordance with the small purchases procedures authorized in this section. Purchases shall not be artificially divided so as to constitute a small purchase under this section.

Strategic Plan Alignment:

Is this a strategic decision? YES

If Yes, Priority Goals Supported are listed below:

- ☐ Strategic Goal #1: Student Achievement
- ☐ Strategic Goal #2: Continuous Improvement
- ☒ Strategic Goal #3: Community Engagement

Prepared By:

Wanda Roop (AB)

A RESOLUTION OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA, AWARDING A QUOTE TO [REDACTED] [SOFTWARE NAME CONFIDENTIAL AND EXEMPT PER SECTION 119.0725 OF THE FLORIDA STATUTES], FOR THE PURCHASE OF A THREE (3) YEAR WEB-BASED WEBSITE DEVELOPMENT AND CONTENT MANAGEMENT SYSTEM SUBSCRIPTION, IN THE TOTAL AMOUNT OF \$52,900; AND AUTHORIZING THE SUPERINTENDENT TO EXECUTE THE QUOTE, PURCHASE ORDER(S) AND ANY OTHER RELATED DOCUMENT(S); AND FURTHER AUTHORIZING THE SUPERINTENDENT TO SEND A NOTICE OF NON-RENEWAL FOR FISCAL YEAR 2028, SCHOOL YEAR 2027-2028; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the current contract [REDACTED] [SOFTWARE NAME CONFIDENTIAL AND EXEMPT PER SECTION 119.0725 OF THE FLORIDA STATUTES], expires at the conclusion of the 2026–2027 school year; and

WHEREAS, the Oasis Charter Schools websites are outdated and no longer adequately reflect the quality, programs, accomplishments, and identity of the school system's high-performing K–12 municipal charter schools; and

WHEREAS, the websites serve as a primary point of contact for current and prospective families, employees, community partners, and other stakeholders, and Administration recognizes the need to maintain a modern, accessible, engaging, and accurate online presence that effectively represents the quality of the schools and programs offered by the Oasis Charter Schools; and

WHEREAS, pursuant to Section 2-144(b) of the City of Cape Coral, Florida, Code of Ordinances, a Request for Quote was issued, and the City received two (2) responses: one from [REDACTED] [SOFTWARE NAME CONFIDENTIAL AND EXEMPT PER SECTION 119.0725 OF THE FLORIDA STATUTES] and one from [REDACTED] [SOFTWARE NAME CONFIDENTIAL AND EXEMPT PER SECTION 119.0725 OF THE FLORIDA STATUTES]; and

WHEREAS, [REDACTED] [SOFTWARE NAME CONFIDENTIAL AND EXEMPT PER SECTION 119.0725 OF THE FLORIDA STATUTES] is the better quote which includes website development, content migration, content management, content management, hosting, technical support, training and accessibility services that better align with the Oasis Charter School Strategic priorities; and

WHEREAS, [REDACTED] [SOFTWARE NAME CONFIDENTIAL AND EXEMPT PER SECTION 119.0725 OF THE FLORIDA STATUTES], requires a minimum three (3)-year service subscription, with fees of \$19,900 for the first year, \$16,500 for the second year, and \$16,500 for the third year, for a total subscription amount of \$52,900 over the three (3) year term; and

WHEREAS, the Superintendent recommends that the Governing Board awards a quote to [REDACTED] as the lowest acceptable quoter, for the purchase of a three (3) year web-based website development and content management system, in the total subscription amount of \$52,900.

NOW, THEREFORE, BE IT RESOLVED BY THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA:

Section 1. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby awards a quote to [REDACTED] [SOFTWARE NAME CONFIDENTIAL AND EXEMPT PER SECTION 119.0725 OF THE FLORIDA STATUTES], for the purchase of a three (3) year web-based website development and content management system, in the total subscription amount of \$52,900. A copy of the Quote is attached hereto as Exhibit 1.

Section 2. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby directs the Superintendent, to send a notice of non-renewal for Fiscal Year 2028, School Year 2027-2028, to [REDACTED] [SOFTWARE NAME CONFIDENTIAL AND EXEMPT PER SECTION 119.0725 OF THE FLORIDA STATUTES] and execute the Quote, purchase order(s), and any other related documents.

Section 3. This resolution shall take effect immediately upon its adoption.

ADOPTED BY THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA AT THEIR REGULAR SESSION THIS _____ DAY OF _____, 2026.

KRISTIFER JACKSON, CHAIR

VOTE OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD:

JACKSON _____
ATISELE _____
KATINE _____
MICHAELS _____

SANTOS _____
KILRAINE _____

ATTESTED TO AND FILED IN MY OFFICE THIS _____ DAY OF _____, 2026.

APPROVED AS TO FORM:



ALEKSANDR BOKSNER
CITY ATTORNEY

RECORDING SECRETARY

res/ Award Quote: 

QUOTE

10/7/26

Oasis Charter Schools
3519 Oasis Blvd
Cape Coral, FL 33914

Start Date:

The service start date begins on the date of launch.

Base Product And Services	Year 1	Year 2	Year 3
Initial Website Development and Setup (One-time cost), custom graphic design, and migration of 165 pages of static content	\$3,400.00	N/A	N/A
[REDACTED] Website Content Management System (CMS) Three (3) Year Software License includes a network website and individual websites for the following number of schools: - o (2) of Elementary Schools - o (1) of Middle/Intermediate/Jr. High - o (1) of High Schools Package includes: • Content Management Software • Training through Live Webinars • Technical support through toll-free numbers and online tickets – available to all staff members. Mon-Fri, 8:30 AM - 3:00 AM EST • Unlimited disk space / bandwidth • Free software updates	\$13,500.00	\$13,500.00	\$13,500.00
BASE TOTAL	\$16,900.00	\$13,500.00	\$13,500.00

Notes:

- [REDACTED] requires a minimum three (3) years service commitment.

OPTIONAL ENHANCEMENTS

Product Add-ons	Year 1	Year 2	Year 3
Photo/Drone Shoots – (one-time fee) \$300 per campus	Optional	N/A	N/A
Individual Accessibility Tools:			
Accessibility Scanner - \$300 unit cost per site Our system automatically scans the entire website, and sends a report to designated administrators each month. Individual users also gain access to an accessibility page scanner they can use anytime when editing the website.	\$1,500.00 (5 websites)	\$1,500.00	\$1,500.00
Accessibility Toolbar - \$300 unit cost per site Seamlessly integrated with our CMS, our accessibility toolbar features innovative tools like the Block Selector and Alternative Website Menu, tailored for families facing diverse challenges.	\$1,500.00 (5 websites)	\$1,500.00	\$1,500.00
AI Auto-Captions – \$250 unit cost per site Leverage advanced AI technologies to automatically generate captions for your images and videos. <i>Works with Photo & Video Albums Only</i>			
Communication Tools & Services:			
Branded App (iOS* & Android) – \$600 unit cost (annual fee) Configured to include the school name, logo, and branding. <i>Not available in some districts*</i>	Optional	Optional	Optional
SMS messaging – \$1.20 per student / per year (annual fee) Unlimited text messaging including 25 special, high-speed SMS alert campaigns to 4 recipients per student.	Optional	Optional	Optional
Voice calling – \$1.20 per student / per year (annual fee) Unlimited number of automated voice calls to be sent to up to 4 recipients per student.	Optional	Optional	Optional
Add-on Bundles:			
Accessibility Pro (\$675 unit cost per site) - includes Accessibility Scanner + Toolbar + AI Captions, and saves \$175 per year	Optional	Optional	Optional
Accessibility Plus (\$475 unit cost per site) – includes Toolbar & Auto-Captions tools and saves \$75 per year	Optional	Optional	Optional
Communications Suite (\$1.80 per student/per year) includes voice calls and SMS messaging	Optional	Optional	Optional
OPTIONAL ENHANCEMENTS TOTAL	\$3,000.00	\$3,000.00	\$3,000.00
GRAND TOTAL <i>Includes the base subscription fee from the previous page</i>	\$19,900.00	\$16,500.00	\$16,500.00

Optional Enhancements can be added at any time or removed without penalty

PRODUCTS AND SERVICES

[REDACTED] provides schools with a total solutions package that includes everything they need to maintain their website efficiently. Schools also love to work with us because we also use drone videography and photography (fly-zone/weather permitting) to capture the school's unique culture, and to bring it into the website design!

Our Content Management System is the centerpiece of what we offer and gives schools the ability to update their websites with ease, and without the need for technical knowledge.

All the services required for a successful school website project in the long-term are included in our total solutions package: custom design, development of your school's website, state-of-the-art hosting and maintenance, and unlimited technical support to all teachers and staff members.

A three (3) year subscription is required to get started. The start date begins on the date of launch.

Package Includes:

1. Website Development

SIT Website (Standard Interim Template) Setup (1-3 weeks)

- Dedicated project manager
- Discussion and consultation on goals, priorities, and the school's preferences
- Template tailored to include school's logo, colors, and content on the home page
- Includes content migration
- Has a professional and presentable design
- CMS training conducted right before or after launch
- [REDACTED] technical support services start

Custom Website Setup (6-10 weeks)

- Includes custom design
- Professional Graphic Designers
- All content in the SIT based website will be automatically transferred, including content posted by the school
- (SIT-website will be closed once custom website launches)

2. Web-based Content Management System, [REDACTED]

Schools receive all our features, and can update any of the below using [REDACTED] which does not require any technical knowledge, e.g. HTML, required to use.

- Bulletin Board
- News and Announcements
- Calendars
- Clubs and Activities
- Community Mailer
- Directories
- Graduation Countdown
- Bell Schedules
- Online School Stores (Secure connection via SSL)
- Parent and Student Accounts
- Photo Albums
- Video Gallery
- Site Search Capability (powered by Google)
- Social networking integration (including Facebook, Twitter, YouTube, etc.)
- Teacher Pages
- Class Pages
- Online Homework Assignments
- Email Lists
- Web Forms
- Slideshow Editor
- Spotlight (for the creation of sections such as "Student of the Month")
- Password Protected Sections
- Online Donations
- Polls & Surveys
- Food Menus
- Facility Scheduler
- Help Desk Manager
- Publications (to easily publish public documents)
- Job Opportunities
- Facility Scheduler
- TruView File Manager
- WYSIWYG Editor to maintain content on static pages
- Unlimited user accounts
- Free software upgrades and maintenance

3. Mobile Apps for iOS and Android

- [REDACTED] App is available for all schools to use (single-entry)
- Available to all individuals in the school community to download & choose their favorite school, including push notifications.
- Free software upgrades to be submitted to the Apple App Store and Google PlayStore on a continuous basis at no extra charge as new versions become available.

4. Unlimited Technical Support

- Available to all staff members, including teachers
- Technical support includes assisting with accessibility issues upon client request via ticket. Client website admins remain responsible for adding and maintaining content in a compliant manner.
- Toll-free number: [REDACTED] Mon-Fri: 8:30 AM to 3:00 AM EST
- No auto-attendants & Online Ticketing System

5. Website Accessibility

- We design school and district websites based on the provided guidelines to minimize the difficulties for users with disabilities. Our page editor software also makes recommendations for those adding content to increase accessibility, such as adding captions/alt+text for images, and we offer accessibility webinars with our Client Success Manager to share best practices within our system.
- We recommend our schools to publish their "Accessibility Statement" on their websites to communicate their approach and commitment to accessibility to their communities. In addition, schools are required to provide their communities an easy way to submit complaints about the accessibility of a certain page, document, or section on their website that they have difficulty accessing. Upon request, our team provides an Accessibility Statement template to the schools that they are free to use as is, or to use after modifying based on their own approach. Our team also creates online complaint forms for users who experience problems with certain pages or sections on their school's website, and provides assistance in addressing such complaints.
- Website accessibility requires an ongoing effort. There is always the possibility that a single page or file on the website needs correction. Upon request, our team performs accessibility evaluations on individual school websites. Any necessary corrections are made by our team, free of charge to the school, and recommendations are provided to maintain a high level of website accessibility moving forward.

6. Hosting and Maintenance

- Unlimited disk space (*)
- Unlimited bandwidth and data transfer
- Reliable and monitored internet connection with 99.9% up-time guarantee
- 24/7 monitoring of service availability and performance
- Daily automated backups of your website files and the database
- Secure connection via SSL

(*) Uploaded files must meet the following requirements:

- Content must be related to the school, teachers, students, teacher pages, or projects
- Illegal files, such as copyrighted audio/video files or illegal software, are prohibited
- Uploaded files must be linked and accessible from at least one page on the website.

Payment Schedule:

- Setup fee is to be paid upfront, prior to the start of the project.
- The service start date begins on the date of full website launch.
- This date will be used as your renewal date in years two (2) and three (3), unless another payment arrangement was agreed on during the sales process.
- Annual extensions are at the sole discretion of the client after the third (3rd) year of service.
- Should you choose to renew after the third year (3rd), the fourth (4th) year renewal date will be the same date designated in previous years.
- Additional future school website(s) would increase costs by \$2,700.00 per site, and if a school is removed it will reduce costs by this amount.

Approval of 3-Years Subscription Terms:

[REDACTED] Rep [REDACTED] _____

School Rep _____

Date _____

Date _____

APPROVED AS TO FORM:By: [Signature]
City Attorney's OfficeDate: 10/8/2020

WHAT OUR CLIENTS ARE SAYING

NOV 27 2024



Thank you

STAFF MEMBER AT AN ELEMENTARY SCHOOL (FL)

Ticket closed in 19 hours

NOV 25 2024

Thank you, Matthew! Yes, that is what I requested. Too bad the lower level of students is not easy to see. But that is how the picture was taken.

STAFF MEMBER AT A HIGH SCHOOL (ND)

Ticket closed in 34 minutes

NOV 22 2024

Excellent service and speedy turnaround. Thanks Dominick.

STAFF MEMBER AT A SCHOOL (LA)

Ticket closed in 1 minute

NOV 20 2024



No comments provided

STAFF MEMBER AT A SCHOOL (VA)

Ticket closed in 1 day

NOV 20 2024



Kimberly is always ready to assist!

STAFF MEMBER AT A HIGH SCHOOL (NV)

Ticket closed in 1 hour 33 minutes

Read real-time ticket feedback:

<https://www. net/company -ticket-feedback/>

OUR LATEST LAUNCHES

School	URL	State
Randolph County School System	https://www.randolphboe.org	AL
Chinle Unified School District #24	https://www.chinleusd.k12.az.us	AZ
Red Mesa Unified School District #27	https://www.rmusd.net	AZ
Centralia Elementary School District	https://www.cesd.us	CA
Dublin Unified School District	https://www.dublinusd.org	CA
Glendora Unified School District	https://www.glendora.k12.ca.us	CA
Magnolia Public Schools	https://www.magnoliapublicschools.org	CA
Amethod Public Schools	https://www.amethodschools.org	CA
Alamosa School District Re-11J	https://www.alamosaschools.org	CO
Lamar School District RE-2	https://www.lamarschools.org	CO
Guilford Public Schools	https://www.guilfordps.org	CT
Woodbridge School District	https://www.woodbridgeraiders.net	DE
Appoquinimink School District	https://www.apposchooldistrict.com	DE
Wheeler County Schools	https://www.wheelercountyschools.org	GA
Bleckley County School District	https://www.bleckleyschools.org	GA
Jones County School System	https://www.jones.k12.ga.us	GA
Liberty County School System	https://www.libertyschools.org	GA
Montgomery County School System	https://www.mcboe.net	GA
Indian Creek School District #425	https://www.indiancreekschools.org	IL
Clinton Public Schools	https://www.clinton.k12.ma.us/	MA
Saugus Public School District	https://www.saugus.k12.ma.us	MA
Whitefish School District	https://www.wsd44.org	MT
Lebanon School District - SAU#88	https://www.sau88.net	NH
Winslow Township Schools	https://www.winslow-schools.com	NJ
Bloomfield School District	https://www.bloomfield.k12.nj.us	NJ
City of Burlington Public Schools	https://www.burlington-nj.net	NJ
Hunterdon County Vocational District	https://www.hcvsd.org	NJ
Haddon Heights School District	https://www.gogarnets.com	NJ
Hammonton Public Schools	https://www.hammontonschools.org	NJ
Hillsdale Public Schools	https://www.hillsdaleschools.com/	NJ
Jamesburg Public Schools	https://www.jamesburg.org	NJ
Logan Township Schools District	https://www.logan.k12.nj.us	NJ
Mount Holly Township School District	https://www.mtholly.k12.nj.us	NJ
Neptune Township School District	https://www.neptuneschools.org	NJ
North Plainfield Boro School District	https://www.nplainfield.org	NJ
Pennsauken Public Schools	https://www.pennsauken.net	NJ
Point Pleasant School District	https://www.pointpleasant.k12.nj.us	NJ

Buena Regional School District	https://www.buenaschools.org	NJ
Robbinsville Schools	https://www.robbinsville.k12.nj.us	NJ
Deptford Township School District	https://www.deptfordschools.org	NJ
Mantua Township School District	https://www.mantuaschools.com	NJ
Camden County Technical Schools	https://www.ccts.org	NJ
Stratford School District	https://www.stratford.k12.nj.us	NJ
Monroe Township Public Schools	https://www.monroetwp.k12.nj.us	NJ
Woodbury City Public Schools	https://www.woodburysch.com	NJ
Woodcliff Lake School District	https://www.woodcliff-lake.com	NJ
Woodstown-Piles Grove Regional	https://www.woodstown.org/	NJ
Island Trees School District	https://www.islandtrees.org	NY
Northport-East Northport Union Free	https://www.northport.k12.ny.us/	NY
East Williston School District	https://www.ewsonline.org	NY
Wayne Central School District	https://www.waynecsd.org	NY
Pleasantville Union Free School District	https://www.pleasantvilleschools.org	NY
Valhalla Union Free School District	https://www.valhallaschools.org	NY
Woodridge Local Schools	https://www.woodridge.k12.oh.us	OH
Port Clinton City School District	https://www.pccsd.net	OH
Scioto Valley Community School	https://www.eaststartans.org	OH
Wellston City Schools	https://www.wcs.k12.oh.us	OH
Chichester School District	https://www.chichestersd.org	PA
Belle Vernon Area School District	https://www.bvasd.net/	PA
Harbor Creek School District	https://www.hcsd.iu5.org	PA
PENNCREST School District	https://www.penncrest.org	PA
Brock Independent School District	https://www.brockisd.net	TX
Pilot Point ISD	https://www.pilotpointisd.com	TX
Whitesboro Independent School District	https://www.whitesboroisd.org	TX
Accomack County Public Schools	https://www.accomack.k12.va.us	VA
Greensville County Public Schools	https://www.gcps1.com	VA
Franklin City Public Schools	https://www.fcpsva.org	VA
Brunswick County Public Schools	https://www.brunswickcps.org	VA
Petersburg City Public Schools	https://www.petersburg.k12.va.us	VA

EXHIBIT A

SUPPLEMENTAL TERMS & CONDITIONS

These Supplemental Terms and Conditions, effective as of March 28, 2025, amend and supplement the existing [REDACTED] Website Management and apply to in addition to the original terms. These terms clarify and/or adding specific provisions, as outlined below, which are incorporated into the agreement.

ARTICLES

1. **ANNUAL APPROPRIATION**

The Cape Coral Charter School's performance and obligation to pay under this contract is contingent upon annual an appropriation by the City Council.

2. **PUBLIC RECORDS**

The CITY is a public agency subject to Chapter 119, Florida Statutes. **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICABILITY OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, AT (239) 574-0411, ctyclk@capecoral.gov, City of Cape Coral, 1015 Cultural Park Boulevard, Cape Coral, FL 33990.**

The Contractor shall comply with Florida's Public Records Law. Specifically, the Contractor shall:

Keep and maintain public records required by the public agency to perform the service;
Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law;

Ensure that public records that are exempt or confidential and exempt from public record disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the CITY;

Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure

EXHIBIT A

requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

3. **INSURANCE REQUIREMENTS**

Minimum Insurance Requirements: *The following are the required minimums the vendor must maintain throughout the duration of this contract. The City reserves the right to request additional documentation regarding insurance provided.*

- a. **Commercial General Liability** - Coverage shall apply to premises and/or operations, products and completed operations, independent contractors, contractual liability exposures with minimum limits of:

\$1,000,000 per occurrence
\$2,000,000 general aggregate
\$1,000,000 products and completed operations
\$1,000,000 personal and advertising injury

- b. **Business Auto Liability** - The following Automobile Liability will be required and coverage shall apply to all owned, hired and non-owned vehicles use with minimum limits of:

\$1,000,000 combined single limit (CSL); or
\$500,000 bodily injury per person
\$1,000,000 bodily injury per accident
\$500,000 property damage per accident

- c. **Workers' Compensation** - Statutory benefits as defined by FS 440 encompassing all operations contemplated by this contract or agreement to apply to all owners, officers, and employees regardless of the number of employees. Workers Compensation exemptions may be accepted with written proof of the State of Florida's approval of such exemption. Employers' liability will have minimum limits of:

Workers' Compensation:

Statutory

Employers' Liability will have minimum limits of:

\$1,000,000 per accident
\$1,000,000 disease limit
\$1,000,000 disease – policy limit

****The required minimum limit of liability shown in a. and b. may be provided in the form of "Excess Insurance" or "Commercial Umbrella Policies." In which case, a "Following Form Endorsement" will be required on the "Excess Insurance Policy or "Commercial Umbrella Policy."***

EXHIBIT A

Verification of Coverage:

1. Coverage shall be in place prior to the commencement of any work and throughout the duration of the contract. A certificate of insurance will be provided to the Risk Manager for review and approval. The certificate shall provide for the following:
 - a. **The “Certificate Holder” shall read as follows:**
Cape Coral Charter School Authority
3519 Oasis Blvd
Cape Coral, Florida 33914
 - b. **The “Description of Operations/Locations/Vehicles” shall read as follows:**
“The Cape Coral Charter School Authority is named as an Additional Insured with respect to the General Liability policy, including Products and Completed Operations coverage.”

Special Requirements:

1. An appropriate "Indemnification" clause shall be made a provision of the contract.
2. It is the responsibility of the general contractor to ensure that all subcontractors comply with all insurance requirements.

Project-Specific Insurance Requirements: Risk Management in no way represents that the insurance required is sufficient or adequate to protect the vendors' interest or liabilities. The following are the required minimums the vendor must maintain throughout the duration of this contract for specific risks in addition to minimum requirements. The City reserves the right to request additional documentation regarding insurance provided.

- **Pollution/Environmental Pollution Liability** – cover third parties against bodily injury and property damage caused by hazardous waste materials released during business operations, reimbursement of mandated off-site clean-up costs, and Legal costs to investigate or settle pollution-related claims. Coverage shall apply to premises and/or operations, products and completed operations, independent contractors, contractual liability exposures with minimum limits of:

\$1,000,000 per occurrence
\$2,000,000 general aggregate

***Minimum completed operations period—5 years for environmental services/work and site/dirt work (excavation, paving, landscaping, and digging).**

EXHIBIT A

4. **IMMIGRATION AFFIDAVIT CERTIFICATION AND E-VERIFY VALIDATION:**

As a condition precedent to entering into this CONTRACT and in compliance with The Immigration and Nationality Act (INA), 8 U.S.C. Section 1324a(e) Section 274A(e) and Florida Statute State Section §448.095, Contractor or Consultant and their subcontractors shall register with and use the E-Verify system to verify work authorization status of all employees hired after January 1, 2021. The Employment Verification System (E-Verify) is operated by the Department of Homeland Security in partnership with the Social Security Administration.

A public agency must require in any contract that the contractor, and any subcontractor thereof, register with and use the E-Verify system to verify the work authorization status of all new employees of the contractor or subcontractor. A public agency or a contractor or subcontractor thereof may not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

Contractor must include E-Verify Memorandum of Understanding (MOU) Verification document.

5. **PROHIBITION AGAINST CONSIDERING SOCIAL, POLITICAL, OR IDEOLOGICAL INTERESTS IN GOVERNMENT CONTRACTING:**

In accordance with Florida Statute 287.05701 the City may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor. An awarding body may not give preference to a vendor based on the vendor's social, political, or ideological interests.

6. **SCRUTINIZED COMPANIES LIST:**

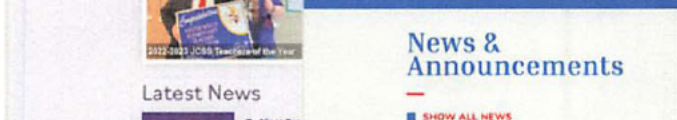
Pursuant to 287.135 Florida Statute, s. 215.4725 and s. 215.473, A Company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with an agency (state) or local governmental entity for goods or services of:

- a. Any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to s. 215.4725, or is engaged in a boycott of Israel; or
- b. One million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company:
 1. Is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to s. 215.473; or
 2. Is engaged in business operations in Cuba or Syria.

7. **HUMAN TRAFFICKING:**

Pursuant to Florida Statute 787.06, when a contract is executed, renewed, or extended between a nongovernmental entity and a governmental entity, the nongovernmental entity must provide the governmental entity with an affidavit signed by an officer or a representative of the nongovernmental entity under penalty of perjury attesting that the nongovernmental entity does not use coercion for labor or services as defined in F.S. 787.06

We build beautiful websites for K-12 schools & districts!



MEMORANDUM

Date: 10/07/2026

To: City of Cape Coral Charter School Authority Governing Board

From: Jacquelin Collins, Superintendent

Subject: Website Platform Replacement – [REDACTED]

BACKGROUND

Oasis Charter Schools currently utilizes [REDACTED] as the website provider for the school system. [REDACTED] was recently acquired by another company, and since that transition, Oasis has experienced significant difficulty obtaining timely and reliable technical support. Requests for assistance frequently go unanswered, creating challenges for staff responsible for maintaining and updating our websites. Our current contract expires at the conclusion of the 2026–2027 school year.

In addition to concerns regarding vendor support, the current Oasis websites are dated and no longer adequately reflect the quality, programs, accomplishments, and identity of our high-performing K–12 charter school system. Our websites are often the first point of contact for current and prospective families, employees, community partners, and other stakeholders. Administration believes our online presence should better represent the quality of the schools and programs we provide.

Replacing the current platform also directly supports the Oasis Charter Schools Strategic Plan, particularly Strategic Goal 3.1, which calls for strengthening the Oasis brand through unified messaging, consistent communication, and the re-establishment of our webpages. A professionally redesigned website system provides an opportunity to create a more cohesive Oasis identity while allowing each school to maintain its individual character.

Website accessibility creates an additional and more immediate need for this transition. The U.S. Department of Justice's ADA Title II requirements establish WCAG 2.1 Level AA as the technical accessibility standard applicable to public entities, with Oasis expected to meet the applicable April 2027 compliance deadline. As previously discussed with the Board in connection with website content management, accessibility will require both an initial transition of existing content and continued attention as new webpages, documents, images, forms, and other materials are added.

RECOMMENDATION – [REDACTED]

Administration recommends transitioning the Oasis Charter Schools websites to [REDACTED] a website provider specializing in K–12 schools and school districts.

[REDACTED] will provide custom website development and migrate existing Oasis website content into newly designed websites. The company provides a dedicated project manager, consultation regarding goals and priorities, professional graphic design, content migration, CMS training, and technical support.

A significant factor in the recommendation is [REDACTED] approach to **website accessibility**. The company designs school and district websites with accessibility considerations incorporated into the platform. Its page-editing software provides recommendations for improving accessibility, including captions and alternative text for images, and the company provides accessibility training and assistance with accessibility evaluations and corrections

Administration has also worked with the City of Cape Coral's ITS Department to review the product and services being proposed by [REDACTED]. Based upon that review and discussions regarding Oasis's website, technical, accessibility, and support needs, ITS concurs that transitioning to [REDACTED] is the best direction for the school system at this time.

REQUEST

Administration requests Governing Board approval to enter into a three-year agreement with [REDACTED] for the redesign, migration, hosting, content management, technical support, and accessibility support of the Oasis Charter Schools websites.

Transitioning to [REDACTED] addresses several important organizational priorities simultaneously. It allows Oasis to move away from a website provider that is no longer meeting our service and support needs; modernize an outdated online presence; advance the Governing Board's strategic priority of strengthening the Oasis brand and unified messaging; and establish a substantially stronger foundation for meeting upcoming federal website accessibility requirements.



Meeting Type Charter School Authority Governing Board –
Regular Meeting

Meeting Date October 13, 2026

Agenda Request Form City of Cape Coral

Title:

CSA Resolution 45-26

Summary:

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, authorizing the creation of a job classification, job description and pay grade for the Interventionist Teacher position for Oasis High School; providing for an effective date.

Requested Action: Approve or Deny

Additional Information:

Strategic Plan Alignment:

Is this a strategic decision? YES

If Yes, Priority Goals Supported are listed below:

- ☒ Strategic Goal #1: Student Achievement
- ☐ Strategic Goal #2: Continuous Improvement
- ☐ Strategic Goal #3: Community Engagement

Prepared By:

Kimberly Bruns, City Clerk

CSA RESOLUTION 45-26

A RESOLUTION OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA, AUTHORIZING THE CREATION OF A JOB CLASSIFICATION, JOB DESCRIPTION, AND PAY GRADE FOR THE INTERVENTIONIST TEACHER POSITION FOR OASIS HIGH SCHOOL; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Oasis High School is committed to promoting the academic success, growth, advancement, and confidence of all its students; and

WHEREAS, Oasis High School desires to authorize the creation of a job classification for an Interventionist Teacher to provide targeted academic intervention and support to students performing within the lowest 25% academically, with the goal of improving student achievement and promoting academic success; and

WHEREAS, the Interventionist Teacher prepares and implements individualized academic interventions plans, supports students in improving academic performance, and monitors progress for students who can benefit from targeted small-group instruction; and

WHEREAS, Charter School Superintendent recommends that the Cape Coral Charter School Authority Governing Board approve the job classification, job description and pay grade for the Interventionist Teacher for the Oasis High School.

NOW, THEREFORE, BE IT RESOLVED BY THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA:

Section 1. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby approves the job classification, job description and pay grade for the Interventionist Teacher for the Oasis High School. A copy of the job description is attached hereto as Exhibit A.

Section 2. Effective Date. This Resolution shall take effect immediately upon its adoption.

ADOPTED BY THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA AT THEIR REGULAR SESSION THIS _____ DAY OF _____, 2026.

KRISTIFER JACKSON, CHAIR

VOTE OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD:

JACKSON	_____	SANTOS	_____
ATISELE	_____	KILRAINE	_____
KATINE	_____		
MICHAELS	_____		

ATTESTED TO AND FILED IN MY OFFICE THIS _____ DAY OF _____, 2026.

APPROVED AS TO FORM:

ALEKSANDR BOKSNER
CITY ATTORNEY

RECORDING SECRETARY



Job Description

Job Title:	Interventionist Teacher		
Class Code:	Teacher	FLSA Status:	Exempt
Bargaining Unit:	Non-Bargaining	Calendar:	190
Pay Plan:	Teacher	Established Date:	October 13, 2026
Pay Grade:	I01	Revision Date:	

GENERAL STATEMENT OF JOB

The Interventionist Teacher provides targeted small-group instruction, individualized academic interventions, and progress monitoring for students who demonstrate the greatest academic need. Working under the direction of the Principal or designee, the teacher uses assessment data to identify specific learning gaps, develop intervention plans, and adjust instruction to improve student growth and progress toward grade-level standards. The position expands the school's capacity to provide timely academic support and helps classroom teachers meet the needs of all students.

SPECIFIC DUTIES AND RESPONSIBILITIES

Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out but may be considered incidental in the performance of this job.

- Identifies and prioritizes students for intervention using multiple sources of information, including diagnostic and screening assessments, state and local assessments, classroom performance, teacher referrals, and the school's Multi-Tiered System of Supports (MTSS) process.
- Develops individualized intervention plans that document baseline performance, specific skill needs, measurable goals, instructional strategies, frequency and duration of services, progress-monitoring methods, and review dates.
- Provides scheduled, evidence-based small-group and individualized instruction in assigned academic areas, which may include literacy, mathematics, foundational skills, course-specific prerequisite skills, and other areas identified through school data and student need, emphasizing the prerequisite and essential skills needed to access grade-level coursework and standards. Adapts instruction and materials to the developmental needs of the grade levels served.
- Uses explicit instruction, modeling, guided practice, repeated opportunities for skill application, and timely, specific feedback to address identified learning gaps.
- Organizes flexible instructional groups and coordinates intervention schedules with the Principal and classroom teachers to provide consistent services while supporting access to core instruction.
- Prepares and implements intervention lesson plans and instructional activities aligned with identified skill deficits, applicable Florida academic standards, charter-approved curriculum, and approved intervention resources.
- Administers approved diagnostic and progress-monitoring assessments at intervals established in intervention plans; analyzes results and adjusts instructional strategies, grouping, intensity, or duration based on student response.

Interventionist Teacher

- Supports students in improving academic performance and, at the secondary level, course completion, credit attainment, and progress toward graduation requirements, as applicable to assigned grade levels, interventions, and student needs.
- Maintains accurate, timely records of intervention plans, services delivered, attendance, assessment results, and student progress.
- Collaborates regularly with classroom teachers to align intervention with classroom instruction, review specific learning gaps, share effective strategies, and support application of skills in classroom assignments.
- Participates in MTSS, student support, and data review meetings; contributes documented evidence to decisions about continuing, modifying, intensifying, or exiting interventions.
- Coordinates with exceptional student education staff, Section 504 coordinators, English language learner staff, counselors, and other appropriate personnel to support students' identified needs and implement applicable accommodations within assigned responsibilities. This position does not assume ESE case-management, IEP development, Section 504 plan development, evaluation, or other compliance responsibilities unless separately assigned and appropriately qualified.
- Communicates intervention goals and progress to students, families, classroom teachers, and administrators; helps students understand their learning goals and develop productive academic habits.
- Establishes a safe, supportive, and structured learning environment that encourages participation, persistence, and student confidence.
- Works with Administration to establish and review measures of position effectiveness, including growth from baseline, progress toward grade-level standards and individual goals, intervention participation, and relevant course performance and academic indicators; provides periodic summaries of student outcomes and intervention implementation, including students served, planned and delivered services, goal attainment, and recommendations for improvement, reviewed in the context of students' starting points, needs, and participation.
- Uses charter-approved instructional technology, assessment platforms, student information systems, learning management systems, and communication tools to support instruction, document services, and monitor student progress.
- Provides appropriate supervision of students during assigned instructional periods and follows charter school policies and procedures related to student safety, emergency response, discipline, and mandatory reporting.
- Attends and participates in required faculty meetings, professional learning communities related to instruction at assigned grade levels, academic intervention, assessment, and data analysis; uses feedback and results to improve practice.
- Attends parent/guardian conferences, school events, and other assigned duties in accordance with the school calendar and charter school policies.
- Maintains confidentiality, follows professional standards, and complies with applicable charter school policies and student support requirements.

MINIMUM QUALIFICATIONS

Alternatives to the minimum qualifications can be made by the Board as they find appropriate and acceptable.

Education:

- Bachelor's degree from an accredited college or university in education or related field.

Experience:

- **Required:** Previous teaching experience.

Interventionist Teacher

- **Preferred:** Teaching or intervention experience at the assigned grade levels, and experience providing targeted academic intervention, using assessment data to guide instruction, and monitoring student progress.

Licenses and Certifications:

- Valid Florida teaching certificate appropriate to the assigned grade levels, subjects, and courses. Must maintain any additional certifications, endorsements, or training required for assigned intervention services, including applicable reading requirements.
- Must meet applicable employment screening and fingerprinting requirements.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of Florida academic standards, curriculum for assigned grade levels, and prerequisite and foundational skills in assigned instructional areas.
- Knowledge of evidence-based intervention, explicit instruction, differentiated instruction, child and adolescent development and learning, and MTSS problem-solving processes.
- Skill in identifying learning gaps, establishing measurable goals, and using diagnostic and progress-monitoring data to adjust instruction.
- Ability to provide effective small-group and individualized instruction to students with varied academic, language, cultural, and learning needs.
- Ability to align interventions with core instruction and collaborate effectively with classroom teachers and student support personnel.
- Skill in organizing intervention schedules, maintaining accurate records, and using instructional technology and approved student data systems.
- Ability to communicate clearly with students, families, and colleagues; provide constructive feedback; and maintain professional judgment and confidentiality.

MINIMUM STANDARDS REQUIRED

Individuals assigned to this classification must report to work per their assigned schedule. Reasonable accommodations are available upon request for individuals with disabilities.

- **Physical Requirements:** Ability to move within classroom and school settings, alternate between sitting and standing, use instructional materials and technology, and handle classroom supplies as needed to perform essential duties, with or without reasonable accommodation.
- **Data Conception:** Ability to compare, analyze, and interpret assessment results, student work, participation records, and other academic information to make instructional decisions.
- **Interpersonal Communication:** Ability to exchange information and work effectively with students, families, teachers, administrators, and support staff.
- **Language Ability:** Ability to read and interpret curriculum, instructional resources, policies, and assessment reports; prepare clear plans, records, and progress summaries.
- **Intelligence:** Ability to apply sound judgment, identify learning needs, solve instructional problems, and adapt strategies to student response.
- **Verbal Aptitude:** Ability to explain concepts, provide directions and feedback, and communicate student progress clearly.

Interventionist Teacher

- **Numerical Aptitude:** Ability to interpret scores, calculate growth and participation measures, and use numerical information to evaluate progress.
- **Form/Spatial Aptitude:** Ability to interpret and use instructional charts, graphs, diagrams, and visual learning materials as appropriate to assigned instruction.
- **Motor Coordination:** Ability to operate classroom equipment and instructional technology, with or without reasonable accommodation.
- **Manual Dexterity:** Ability to use writing tools, instructional materials, and computer equipment, with or without reasonable accommodation.
- **Color Discrimination:** Ability to distinguish information in instructional materials and data displays through color or accessible alternatives.
- **Interpersonal Temperament:** Ability to remain patient, professional, and composed; build positive relationships; and respond constructively to students' learning challenges.
- **Physical Communication:** Ability to communicate and receive information effectively through speech, writing, technology, or other appropriate means, with or without reasonable accommodation.
- **Environmental Requirements:** Work is primarily performed in classroom and school environments with normal school noise, frequent interactions, interruptions, and changing instructional needs.

The City of Cape Coral Charter School Authority is an equal opportunity employer and does not discriminate on the basis of race, color, religion, age, sex, national origin, disability, genetics, veteran status, sexual orientation, gender identity, or any other protected characteristic.

Jacquelin Collins

From: Jackie Corey
Sent: Wednesday, September 30, 2026 11:11 AM
To: Jacquelin Collins
Cc: Jessica Allen; Cyndi Chiorello
Subject: Request for Additional Teacher

Dear Members of the School Board and Superintendent Collins,

I am writing to respectfully **request additional funding to support the hiring of an additional teacher** dedicated to serving students who are currently performing in the bottom 25% academically.

These students often require more individualized instruction, additional time to master foundational skills, and consistent academic support that can be difficult to provide within a traditional classroom setting. An additional teacher would allow us to provide targeted small-group instruction, intervention, progress monitoring, and **individualized support based on each student's specific needs**. Investing in this position would allow us to intervene earlier and more effectively rather than waiting for students to fall further behind. We are seeing significant results in classes where we have provided this support. We were not able to cover all the classes with this need, this additional teacher would insure that we can. The goal is not simply to raise test scores, but to ensure that students develop the foundational academic skills, confidence, and independence they need to be successful in subsequent grades and beyond.

The additional teacher would:

- Provide targeted instruction to students demonstrating the greatest academic need.
- Deliver small-group and individualized interventions.
- Monitor student progress and adjust instruction based on data.
- Work collaboratively with classroom teachers to address specific learning gaps.
- Provide additional opportunities for students to practice essential skills and receive timely feedback.
- Help reduce the instructional burden on classroom teachers, allowing them to better meet the needs of all students.

We would also establish clear measures of success, including student growth, progress toward grade-level standards, intervention participation, and other relevant academic indicators. This would allow the school to evaluate the effectiveness of the position and ensure that the investment is producing meaningful results. **Every student deserves the opportunity to succeed**, and students who are currently struggling academically should have access to the additional support necessary to close learning gaps. Providing a dedicated teacher for this group would be a focused investment in students who need it most. I respectfully ask the School Board to consider funding this additional teaching position. With the appropriate resources and targeted intervention, we can give these students a stronger opportunity to make meaningful academic progress and reach their full potential.

Thank you for your consideration and for your continued commitment to student success.

Respectfully,



Jackie Corey, Principal
Oasis High School
oasishighschool.net



jackie.corey@capecharterschools.org

Start HERE, Go EVERYWHERE

Tel: (239) 541-1167 / Fax: (239) 541-1590

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Meeting Type Charter School Authority Governing Board –
Regular Meeting

Meeting Date October 13, 2026

Agenda Request Form City of Cape Coral

Title:

CSA Resolution 46-26

Summary:

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, authorizing the creation of a job classification, job description and pay grade for the Media Coordinator position; providing for an effective date.

Requested Action: Approve or Deny

Additional Information:

Strategic Plan Alignment:

Is this a strategic decision? YES

If Yes, Priority Goals Supported are listed below:

- ☐ Strategic Goal #1: Student Achievement
- ☒ Strategic Goal #2: Continuous Improvement
- ☐ Strategic Goal #3: Community Engagement

Prepared By:

Kimberly Bruns, City Clerk

CSA RESOLUTION 46-26

A RESOLUTION OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA, AUTHORIZING THE CREATION OF A JOB CLASSIFICATION, JOB DESCRIPTION AND PAY GRADE FOR THE MEDIA COORDINATOR POSITION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Oasis Charter Schools require the services of a Media Coordinator to provide oversight and support for website content management and compliance coordination across the four (4) school websites; and

WHEREAS, the Media Coordinator ensures that website content is accurate, current, accessible, and maintained in accordance with applicable Cape Coral Charter School Authority policies and applicable requirements under Title II of the Americans with Disabilities Act (ADA) and its implementing regulations and deadlines; and

WHEREAS, Charter School Superintendent recommends that the Cape Coral Charter School Authority Governing Board authorize the creation of a job classification, job description and pay grade for the Media Coordinator position.

NOW, THEREFORE, BE IT RESOLVED BY THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA:

Section 1. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby approves the job classification, job description and pay grade for the Media Coordinator position. A copy of the job description is attached hereto as Exhibit A.

Section 2. Effective Date. This Resolution shall take effect immediately upon its adoption.

ADOPTED BY THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA AT THEIR REGULAR SESSION THIS _____ DAY OF _____, 2026.

KRISTIFER JACKSON, CHAIR

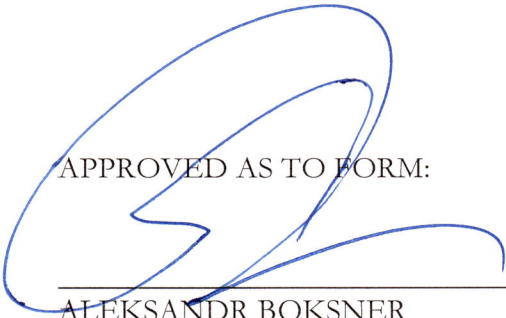
VOTE OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD:

JACKSON _____
ATISELE _____
KATINE _____
MICHAELS _____

SANTOS _____
KILRAINE _____

ATTESTED TO AND FILED IN MY OFFICE THIS _____ DAY OF _____, 2026.

APPROVED AS TO FORM:



ALEKSANDR BOKSNER
CITY ATTORNEY

RECORDING SECRETARY



res/Position Request- Media Coordinator



Job Description

Job Title: Media Coordinator

Class Code: C05

FLSA Status: Non-Exempt

Bargaining Unit: Non-Bargaining

Calendar: 210 Days

Pay Plan: Charter School

Established Date: October 2026

Pay Grade: \$18.94 - \$20.96 Hourly

Revision Date:

GENERAL STATEMENT OF JOB

Under the general supervision of the Superintendent or designated supervisor, the Media Coordinator maintains website content and supports digital communications across all four Oasis Charter Schools, ensuring information is accurate, current, and accessible in accordance with established accessibility requirements and Cape Coral Charter School Authority (CCCSA) policies and procedures. The position also assists designated staff in maintaining book and media inventory records and reviewing materials for age and developmental appropriateness in accordance with Florida Department of Education guidelines and school policies and procedures. Performs related work as required.

SPECIFIC DUTIES AND RESPONSIBILITIES

Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out but may be considered incidental in the performance of this job.

- Posts, reviews, and updates website content for the Cape Coral Charter School Authority (CCCSA) and all Oasis Charter Schools, including news, announcements, calendars, staff information, and required notices, ensuring accuracy, consistency, and timely publication.
- Reviews and corrects website content for accessibility, including alternative text, heading structure, color contrast, descriptive links, and captions, in accordance with established accessibility requirements.
- Creates, converts, or remediates PDFs and other electronic documents into accessible formats, correcting document structure, reading order, tags, and formatting as needed.
- Conducts regular website reviews for outdated information, broken links, and accessibility issues; documents findings, completes routine corrections, and coordinates unresolved technical issues with designated staff or the website platform vendor.
- Maintains shared electronic files of approved images, documents, forms, and permission slips, ensuring current versions are available for publication and staff use.
- Collects, reconciles, and maintains electronic inventories of books and media across all four schools, including classroom collections, and coordinates updates with designated school staff to screen books and media for age and developmental appropriateness using established Florida Department of Education guidelines and Charter School Authority procedures.

Media Coordinator Job Description

- Ability to meet deadlines, manage multiple priorities, and work independently.
- Ability to perform duties with consistent courtesy and tact in the best interest of the Cape Coral Charter School Authority (CCCSA).
- Ability to issue and follow oral and written instructions.

MINIMUM STANDARDS REQUIRED

Individuals assigned to this classification must report to work per their assigned schedule. Reasonable accommodations are available upon request for individuals with disabilities.

- **Physical Requirements:** Tasks are essentially sedentary, with some unassisted lifting, carrying, pushing and/or pulling of lightweight objects up to 20 pounds. Tasks may require prolonged periods of visual concentration. Tasks involve some walking and standing; some unassisted lifting, carrying, pushing and/or pulling of moderately heavy objects up to 50 pounds. Tasks may involve extended periods of visual concentration.
- **Data Conception:** Requires the ability to compare and/or judge the readily observable, functional, structural or composite characteristics (whether similar to or divergent from obvious standards) of documentation, accounting, and applications.
- **Interpersonal Communication:** Requires the ability of speaking and/or signaling people to convey or exchange information. Includes giving and receiving instructions, assignments, or directions.
- **Language Ability:** Requires the ability to read a variety of materials relevant to municipal policy, procedure, and ordinance. Requires the ability to communicate with numerous individuals from a broad array of backgrounds.
- **Intelligence:** Requires the ability to apply principles of rational systems; to solve practical problems and deal with a variety of concrete variables in situations where standardization exists.
- **Verbal Aptitude:** Requires the ability to record and deliver information, to explain procedures, to issue and follow oral and written instructions. Must be able to communicate effectively and efficiently in standard English.
- **Numerical Aptitude:** Requires the ability to add, subtract, multiply and divide; calculate decimals and percentages.
- **Form/Spatial Aptitude:** Requires the ability to inspect items for proper length, width and shape.
- **Motor Coordination:** Requires the ability to coordinate hands and eyes in utilizing modern office equipment.
- **Manual Dexterity:** Must have minimal levels of eye/hand/foot coordination.
- **Color Discrimination:** Requires the ability to differentiate between colors or shades of color.
- **Interpersonal Temperament:** Requires the ability to deal with people beyond giving and receiving instructions. Includes considerable public contact, and potential confrontational situations.
- **Physical Communication:** Requires the ability to talk and/or hear: (Talking: expressing or exchanging information by means of spoken words. Hearing: perceiving nature of sounds by ear).
- **Environmental Requirements:** Tasks are generally performed with some exposure to adverse environmental conditions, e.g., dirt, cold, heat, rain, fumes.

The City of Cape Coral Charter School Authority is an equal opportunity employer and does not discriminate on the basis of race, color, religion, age, sex, national origin, disability, genetics, veteran status, sexual orientation, gender identity, or any other protected characteristic.

Date: October 1, 2026

To: City of Cape Coral Charter School Authority Governing Board

From: Dr. Carissa Domrase, Director of STEM Innovation

Through: Jacquelin Collins, Superintendent

Subject: New Position - Charter School Authority Media Coordinator

BACKGROUND

The U.S. Department of Justice's ADA Title II rule establishes technical accessibility requirements for web content and mobile applications provided by public entities and adopts WCAG 2.1 Level AA as the technical standard. The Department's revised timeline includes an April 26, 2027 compliance date for certain public entities. The School District of Lee County and the City of Cape Coral have informed Oasis that they expect us to meet that deadline. Accessible online services also require ongoing attention as pages, files, forms, and other content are added or updated.

The City of Cape Coral's IT department has recommended dedicated staffing for this work such as hiring a Webmaster. While the Bureau of Labor Statistics does not report a separate wage for Webmasters, the position is listed under the broad category of Web Developers and Digital Designers which had a national median annual wage of \$99,520 in May 2025. Reviewing and correcting content across four websites is a substantial undertaking, particularly during the initial cleanup. The work includes checking website pages, downloadable files, online forms, images, and other posted materials for accessibility barriers, correcting issues that can be addressed through the content management system. A sustained review process is also needed to help keep new and updated content accessible. However, a traditional Webmaster position would be broader and more technical than the needs present in our system.

RECOMMENDATION

Establish a position designed for content management and accessibility coordination within the school system's existing or future website platforms utilizing the websites' content management systems would require some technical knowledge and careful attention to detail, but would involve little to no custom coding. The employee would handle routine, time-consuming content review and updates, allowing administrators and teachers to focus on their primary responsibilities. Staff would continue to provide source content and technical support, and administrators would retain decision-making authority within their areas of responsibility.

Other compliance based concerns could be addressed by such a position. The position could also help maintain inventories of books and other media across schools, record review information, and flag materials for administrator review in light of developmental appropriateness and applicable Florida Department of Education guidance. Additional duties could include social media content coordination and maintaining spreadsheets, checklists, and records for compliance-related tasks assigned by administrators or required by regulatory agencies. The employee would track and refer concerns, not independently make policy or compliance determinations.

REQUEST

Administration requests approval to establish one additional office-based position, Media Coordinator, to support website content management and compliance-related coordination across Oasis Charter Schools' four school websites. Approval of this position would provide dedicated capacity for the initial accessibility cleanup and ongoing content review, while supporting consistent tracking of website, media inventory, social media, and other assigned compliance-related tasks across all four schools.



Meeting Type Charter School Authority Governing Board –
Regular Meeting

Meeting Date October 13, 2026

Agenda Request Form

City of Cape Coral

Title:

CSA Resolution 48-26

Summary:

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, authorizing the receipt of US Department of Education Title IV, Part A Student Support & Academic Grant Funding, for Fiscal Year 2027 grant period, in the total amount of \$64,690.66, from the School District of Lee County, Florida, to implement activities supporting well-rounded educational opportunities, safe and healthy students, and the effective use of technology; and authorizing the Superintendent to execute any and all related document(s) in order to receive the grant funding; providing for an effective date.

Requested Action: Approve or Deny

Additional Information:

Strategic Plan Alignment:

Is this a strategic decision? YES

If Yes, Priority Goals Supported are listed below:

- ☒ Strategic Goal #1: Student Achievement
- ☐ Strategic Goal #2: Continuous Improvement
- ☐ Strategic Goal #3: Community Engagement

Prepared By:

Kimberly Bruns, City Clerk

CSA RESOLUTION 48-26

A RESOLUTION OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA, AUTHORIZING THE RECEIPT OF US DEPARTMENT OF EDUCATION TITLE IV, PART A STUDENT SUPPORT & ACADEMIC GRANT FUNDING, FOR FISCAL YEAR 2027 GRANT PERIOD, IN THE TOTAL AMOUNT OF \$ 64,690.66, FROM THE SCHOOL DISTRICT OF LEE COUNTY, FLORIDA, TO IMPLEMENT ACTIVITIES SUPPORTING WELL-ROUNDED EDUCATIONAL OPPORTUNITIES, SAFE AND HEALTHY STUDENTS, AND THE EFFECTIVE USE OF TECHNOLOGY; AND AUTHORIZING THE SUPERINTENDENT TO EXECUTE ANY AND ALL RELATED DOCUMENT(S) IN ORDER TO RECEIVE THE GRANT FUNDING; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the School District of Lee County is committed to developing and delivering targeted resources, instructional materials, and statewide professional learning and training opportunities for educators in support of district-developed programs, services, and activities designed to enhance and enrich the educational experience of all students; and

WHEREAS, the District distributes US Department of Education Title IV, Part A Student Support & Academic grant funds to support district-developed programs, services, and activities designed to enhance and enrich the educational experience of all students; and

WHEREAS, the Oasis Charter Schools have been approved for \$64,690.66 for Fiscal Year 2027, for the grant period beginning July 1, 2026, and ending June 30, 2027; and

WHEREAS, the grant funds shall be distributed as follows:

- \$17,311.86 for Oasis Elementary South;
- \$16,197.54 for Oasis Elementary North;
- \$16,675.11 for Oasis Middle School;
- \$14,506.15 for Oasis High School; and

WHEREAS, the Superintendent recommends that the Cape Coral Charter School Authority Governing Board authorize the receipt of Title IV, Part A grant funding, for Fiscal Year 2027 grant period, in the total amount of \$64,690.66, from the School District of Lee County, Florida, to implement activities supporting well-rounded educational opportunities, safe and healthy students, and the effective use of technology.

NOW, THEREFORE, BE IT RESOLVED BY THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA:

Section 1. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby authorizes the receipt of US Department of Education Title IV, Part A Student Support & Academic grant funding, for Fiscal Year 2027 grant period, in the total amount of \$64,690.66, from the School District of Lee County, Florida, to implement activities supporting well-rounded educational opportunities, safe and healthy students, and the effective use of technology.

Section 2. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby authorizes the Superintendent to execute any and all document(s) required to receive the grant funding.

Section 3. Effective Date. This resolution shall take effect immediately upon its adoption.

ADOPTED BY THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA AT THEIR REGULAR SESSION THIS _____ DAY OF _____, 2026.

KRISTIFER JACKSON, CHAIR

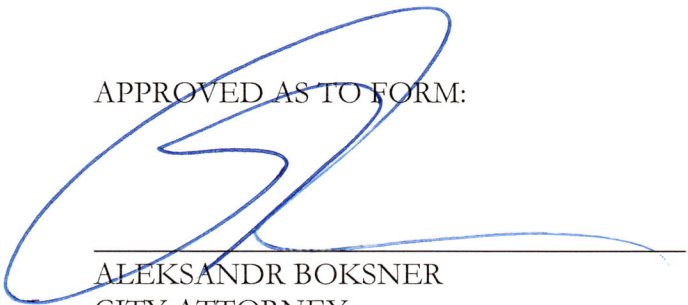
VOTE OF CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD:

JACKSON _____
ATISELE _____
KATINE _____
MICHAELS _____

SANTOS _____
KILRAINE _____

ATTESTED TO AND FILED IN MY OFFICE THIS _____ DAY OF _____,
2026.

APPROVED AS TO FORM:



ALEKSANDR BOKSNER
CITY ATTORNEY



res./Title IV Part A Grant funding FY27

RECORDING SECRETARY

Title IV Part A: Charter School Request for Application SY27 **Student Support and Academic Enrichment**

FY 27 Grant Period - July 1, 2026, through June 30, 2027

The Florida Department of Education's (FDOE) Title IV Part A Program supports district-developed services and activities aimed at providing all students with an enriched educational experience. Title IVB Part A partnerships are supported by strong collaboration with the US Department of Education, other Federal Programs, FLOE Bureaus, and numerous External Stakeholders, and are designed to develop and deliver specific resources, materials, and statewide training opportunities.

The purpose of Title IV, Part A, is to improve student academic achievement by increasing the capacity of state and local educational agencies in the following areas:



Activities to Support Well-Rounded Educational Opportunities

- College and career guidance and counseling programs
- Music and arts education
- Science, technology, engineering, and mathematics (STEM)
- Accelerated learning programs
- American history, civics, economics, geography, and government education
- Foreign language
- Environmental education
- Volunteerism and community involvement
- Multidisciplinary programs



Activities to Support Safe and Healthy Students

- **Note:** Activities to support SHS may be conducted in partnership with an institution of higher education, business, nonprofit organization, community-based organization, or other public or private entity with a demonstrated record of success in implementing activities described in the statute.
- Suicide prevention
- Trauma-informed practices in classroom management
- Crisis management and conflict resolution
- Human trafficking
- School-based violence prevention strategies
- Drug abuse prevention
- Bullying and harassment prevention
- Child sexual abuse awareness and prevention
- Positive Behavioral Interventions and Supports



Activities to Support the Effective Use of Technology

- Promoting professional learning for educators
- Building technological capacity and infrastructure
- Developing or using effective or innovative strategies for the delivery of academic content through the use of technology
- Providing students in rural, remote, and underserved areas expanded access to educational opportunities through the use of technology

Title IV FY27

School	Amount	Focus Area
Oasis High School	\$ 8,703.69	Focus Area 1 - Well Rounded Education
Oasis High School	\$ 5,077.15	Focus Area 2 - Safe & Health Students
Oasis High School	\$ 725.31	Focus Area 3 - Effective Use of Technology
Oasis High School Total	\$ 14,506.15	
Oasis Middle School	\$ 10,005.06	Focus Area 1 - Well Rounded Education
Oasis Middle School	\$ 5,836.29	Focus Area 2 - Safe & Health Students
Oasis Middle School	\$ 833.76	Focus Area 3 - Effective Use of Technology
Oasis Middle School Total	\$ 16,675.11	
Oasis Elementary South	\$ 10,387.12	Focus Area 1 - Well Rounded Education
Oasis Elementary South	\$ 6,059.15	Focus Area 2 - Safe & Health Students
Oasis Elementary South	\$ 865.59	Focus Area 3 - Effective Use of Technology
Oasis Elementary South Total	\$ 17,311.86	
Oasis Elementary North	\$ 9,718.52	Focus Area 1 - Well Rounded Education
Oasis Elementary North	\$ 5,669.14	Focus Area 2 - Safe & Health Students
Oasis Elementary North	\$ 809.88	Focus Area 3 - Effective Use of Technology
Oasis Elementary North Total	\$ 16,197.54	
Grand Total	\$ 64,690.66	

Cover Sheet for the Superintendent's Report



START HERE. GO EVERYWHERE.

TO: Cape Coral Charter School Authority Governing Board

THRU: Charter School Authority Human Resources Division

FROM: Jacquelin Collins, Superintendent 

DATE: October 1, 2026

SUBJECT: Charter School Authority Teacher and Staff Holiday Bonus – 2026

BACKGROUND

The financial statements for the Fiscal Year Ended June 30, 2026, reported \$2,603,538 was placed into the fund balance as resources exceeded liabilities. This shows an increase in net position of \$13,881,673, a positive indicator of the charter schools' financial position.

RECCOMENDATION

I am respectfully recommending to the Governing Board that a portion of those funds be expended in the form of a Holiday Bonus – 2026 to all Charter School Authority teachers and staff based on one of the scenarios provided below:

BONUS OPTION NUMBER	TEACHER CLASSIFICATION	BONUS AMOUNT W/FICA 7.65%	STAFF/SUPPORT CLASSIFICATION	BONUS AMOUNT W/FICA 7.65%
1	\$1,500	\$1,614.75	\$1,000	\$1,076.50
2	\$1,800	\$1,937.70	\$1,300	\$1,399.45
3	\$2,000	\$2,153.00	\$1,500	\$1,614.75

BONUS OPTION NUMBER	TOTAL AMOUNT ALL CLASSIFICATIONS	TOTAL AMOUNT W/FICA 7.65%
1	\$424,500.00	\$456,974.25
2	\$517,800.00	\$557,411.70
3	\$580,000.00	\$624,370.00

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ONE
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239.424.6100 

239.541.1039 

CapeCharterSchools.org 

3519 Oasis Blvd., Cape Coral, FL 33914 



START **HERE.** GO **EVERYWHERE.**

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