



AGENDA

REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD

Tuesday, May 10, 2022

City of Cape Coral Council Chambers

5:30 PM

1. CALL TO ORDER

A. Chairman Dr. Guido Minaya

2. MOMENT OF SILENCE:

A. Chairman Dr. Guido Minaya

3. PLEDGE OF ALLEGIANCE:

A. Chairman Dr. Guido Minaya

4. ROLL CALL:

A. Chairman Dr Guido Minaya, Vice Chair Dr Melissa Rodriguez Meehan, Mykisha Atisele, Michael Campbell, Kristifer Jackson, Gloria Raso Tate, District 1, Neal Saiz. Parent Representatives: Tonya Frank, OES/OEN, Jennifer Hoagland, OHS-SAC

B. GOVERNING BOARD REORGANIZATION 2022-23

5. APPROVAL OF MINUTES:

A. Request for Approval of the Minutes of the Regular Governing Board Meeting on Tuesday, April 12, 2022

6. APPROVAL OF AGENDA REGULAR MEETING:

A. Request for Approval of the Agenda for the Regular Governing Board Meeting, May 10, 2022

7. PUBLIC COMMENT:

A. Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

8. CONSENT AGENDA:

- A. Request for Approval of the Updated Job Description for the Charter School Authority Math Coach - Superintendent Collins
- B. Request for Approval of the Cape Coral Charter School Authority Governing Board Meeting Dates, Location, and Time from August 2022 - January 2023

9. SUPERINTENDENT REPORT:

- A. Jacquelin Collins, Superintendent, Oasis Charter Schools

10. CITY MANAGER REPORT:

- A. Connie Barron, Assistant City Manager, City of Cape Coral

11. CHAIRMAN REPORT:

- A. Chairman Dr. Guido Minaya
- B. Welcome and Introduction of New Board Member, Mykisha Atisele - Chairman Minaya
- C. Approval and Acceptance of the Superintendent's Performance Evaluation 2021-22 - Chairman Minaya

12. FOUNDATION REPORT:

- A. Gary Cerny, Foundation President or Jennifer Hoagland, Treasurer

13. STAFF COMMENT:

- A. No Activity

14. UNFINISHED BUSINESS:

15. NEW BUSINESS:

- A. Request for Approval of FY22 IT Purchases Up to \$200,000 each per the Dell and CDW Vendor Contract - Danielle Jensen, Director of Food Service and Transportation Services
- B. Request for Approval up to \$650,000 for the IT Chromebook Purchases by UDT, Lee County School District Contract N177281RC Computer Hardware, Software, and Services.- Danielle Jensen, Director of Food Services and Transportation Services

16. FINAL BOARD COMMENT AND DISCUSSION:

17. TIME AND DATE OF NEXT MEETING

- A. The Next Regular Governing Board Meeting will be held on Tuesday, June 14, 2022 at 5:30p.m. in Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33990

18. ADJOURNMENT:

he/she represents. Proper decorum shall be maintained at all time. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and S.S. 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk whose office is located at City Hall, 1015 Cultural Park Boulevard, Florida; telephone number is 1-239-574-0411, at least forty-eight (48) hours prior to the meeting for assistance. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance.

In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

Item Number:	1.A.
Meeting Date:	5/10/2022
Item Type:	CALL TO ORDER

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 2.A.

Meeting Date: 5/10/2022

Item Type: MOMENT OF SILENCE:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 3.A.

Meeting
Date: 5/10/2022

Item Type: PLEDGE OF
ALLEGIANCE:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number:	4.A.
Meeting Date:	5/10/2022
Item Type:	ROLL CALL:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr Guido Minaya, Vice Chair Dr Melissa Rodriguez Meehan, Mykisha Atisele, Michael Campbell, Kristifer Jackson, Gloria Raso Tate, District 1, Neal Saiz. Parent Representatives: Tonya Frank, OES/OEN, Jennifer Hoagland, OHS-SAC

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number:	4.B.
Meeting Date:	5/10/2022
Item Type:	ROLL CALL:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

GOVERNING BOARD REORGANIZATION 2022-23

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▣ BOARD REGORG MAY 2022	Backup Material

BOARD REORGANIZATION PROCEDURES

Procedure to elect a Chairperson:

- Only current voting board members can nominate and vote.
- Once a member makes a nomination, no second is needed.
- After nominations are complete, a motion with a second is made to close nominations.
- Board members vote, "yes" or "no" for a nominee.
- The member with the highest number of "yes" votes becomes the Chair.
- Current Chairperson states *"With # of votes, Member _____ will take over/return as the elected Chairperson."*
- *It is customary to show unanimous support for the new Chairperson with a re-vote.*
- The newly elected Chairperson assumes the seat.

1. Close Nominations for Chair:

Motion made by member _____ to close nominations for chairperson
seconded by member _____

2. Board Votes

NOMINEES:		Y	N	#
Minaya				
Rodriguez				
Meehan				
Atisele				
Campbell				
Jackson				
Raso Tate				
Saiz				

Highest number votes: _____

3. Board Chair Confirmation:

MEMBERS:		Y	N	
Minaya				
Rodriguez				
Meehan				
Atisele				
Campbell				
Jackson				
Raso Tate				
Saiz				

Procedure to elect a Vice Chair:

- Only current voting board members can nominate and vote.
- Once a member makes a nomination, no second is needed.
- After nominations are complete, a motion with a second is made to close nominations.
- Board members vote, “yes” or “no” for a nominee.
- The member with the highest number of “yes” votes becomes the Vice Chair.
- Current Chairperson states *“With # of votes, Member _____ will take over/return as the elected Vice Chair.”*
- *It is customary to show unanimous support for the new Vice Chair with a re-vote.*
- The newly elected Vice Chair assumes the seat.

4. Close Nominations for Vice Chair:

Motion made by member _____ to close nominations for Vice Chair
seconded by member _____

5. Board Votes

NOMINEES:		Y	N	#
Minaya				
Rodriguez Meehan				
Atisele				
Campbell				
Jackson				
Raso Tate				
Saiz				

Highest number votes: _____

6. Board Vice Chair Confirmation:

MEMBERS:		Y	N	
Minaya				
Rodriguez Meehan				
Atisele				
Campbell				
Jackson				
Raso Tate				
Saiz				

NEW CHAIR: _____ **NEW VICE CHAIR:** _____

Item Number: 5.A.

Meeting Date: 5/10/2022

Item Type: APPROVAL OF MINUTES:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Request for Approval of the Minutes of the Regular Governing Board Meeting on Tuesday, April 12, 2022

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
GB MINUTES APRIL 12 2022	Backup Material



GOVERNING BOARD MINUTES

Regular Meeting

City of Cape Coral Charter School Authority Governing Board Regular Meeting City Council Chambers Tuesday, April 12, 2022 at 5:30p.m.

1. Call to Order

Chairman Dr. Guido Minaya

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, April 12, 2022 at City Council Chambers, Cape Coral FL 33990. Chairman Minaya called the meeting to order at 5:31p.m.

2. Moment of Silence

Chairman Minaya

3. Pledge of Allegiance to the Flag of the United States of America

Chairman Minaya

4. Roll Call

Chairman Minaya, Vice Chair Rodriguez Meehan, Michael Campbell, Gloria Raso Tate, Dist 1, Neal Saiz. Parent Representatives: Hoagland, OHS/SAC, Frank, OEN/OES

Absent Excused: Jackson

Also Present: Jacquelin Collins, Superintendent

MaryAnne Moniz, Business Manager

Danielle Jensen, Director of Food Service and Transportation

Christie Britton, Principal, OHS

Donnie Hopper, Principal, OMS

Dr Brianne Romano, AP OMS

Kevin Brown, Principal, OEN

MaryBeth Grecsek, Principal, OES

Carrie Abes, AP OES

Dolores Menendez, City Attorney (Absent Excused)

Mark Moriarty, Assistant City Attorney, City of Cape Coral

Connie Barron, Assistant City Manager

Mark Mason, Finance Director, CCC

Michelle Hoffmann, IT Director
Damon Grant, Public Works Facilities Project Manager, CCC
Angela Cline, Classification & Compensation Manager, CCC
Amy Pawloski, Teacher OMS
Gary Cerny, Foundation
CCPD Officer Herrera

5. Approval of Minutes

Motion made by Member Raso Tate, Second by Member Rodriguez Meehan to Approve the Minutes of the Regular Meeting on Tuesday, March 8, 2022. Unanimous. Motion Carried

6. Approval of Regular Agenda Meeting

Motion made by Member Raso Tate, Second by Member Campbell to Approve the Regular Governing Board Meeting Agenda, on Tuesday, April 12, 2022. Unanimous. Motion Carried

7. Public Comment

Robert Miniaci, resident and parent of Oasis Middle School student. Commented the charter schools need a permanent home for all of the charter school's theatre and music productions.

Membe Raso Tate, Dist 1 said that she has been looking into this matter with Cultural Park management and will have a follow-up conversation with them once the new artistic director settles in, and reconstruction is near completion.

8. Consent Agenda

Motion made by Member Raso Tate, Second by Member Rodriguez Meehan to Approve the Request for Approval and Adoption of the Oasis Charter Schools English Language Arts Curriculum for Implementation SY 2021-2022: Oasis Elementary North and Oasis Elementary South, Wonders, 2020 McGraw Hill print and digital literacy curriculum; Oasis Middle School, Into Literature, Houghton Mifflin Hardcore print and digital literacy curriculum; Oasis High School, Into literature, Houghton Mifflin Hardcore, digital literacy curriculum - Superintendent Jacquelin Collins. Unanimous. Motion Carried

9. Superintendent's Report

9A: FSA has ended in schools and will be replaced with Progress Monitoring.

9B: OHS is still reviewing class periods changing from 8 to 7 periods.

9C: Gave FL Governance Charter Schools Conference attendance take aways

9D: Possible piggyback with CCPD for employee onboarding process for screening and fingerprints.

9E: OCS participated in Pizza and Paws animal rescue fundraiser - \$275 in student artwork was raised

9F: Rist IMAG Makerspace Dedication - Oasis is one of three Rist makerspaces in the area.

9G: ESSER III: Considering some of the funds dedeicated to retention and recruitment teacher bonuses

10. City Manager's Report

10A: Connie Barron, Assistant City Manager

- Chapter 26 in last review and heading toward legal department for final review. The plan is to have it go to City Council, and then to the Governing Board.
- CSA-City Final Transition - CSA employees will have a discussion with City management shortly. CSA employees will be given information and options to consider if they going to make a full transition to City employment.
- LCSD Talks - Brief discussion regarding a possible revisit of some Charter-District conversations with Dr. Christopher Bernier, the new School District of Lee County superintendent who will be sworn in on May 16.
- Hoffman/IT - Commented on wifi issues during testing; IT added 24 additional wifi spots which doubles the number in classroom areas.
- Grant/FM - Provided update on the charter schools' custodial and maintenance service.

11. Chairman's Report

- Requested update from Asst City Manager on possible service level agreements with LCSD
- Suggested Strategic Plan Calibration Workshop should be held in late May or October.

Motion made by Member Rodriguez Meehan, Second by Member Tate to have a Strategic Plan Calibration Workshop held in October 2022. Unanimous. Motion Passed

- Suggested CSA Budget Workshop could follow the proceedings of the next regular governing board meeting.

Motion made by Member Raso Tate, Second by Member Campbell to Cancel the CSA Budget Workshop #1 scheduled for Thursday, April 14, 2022, and have the Next Regular Governing Board Meeting on Tuesday, May 10, 2022 at 5:30 p.m., immediately followed by the CSA Budget Workshop #1 soon thereafter in City Council Chambers. Unanimous. Motion Passed

- Recommended the creation and use of dashboards to better communicate charter school news and information.
- Congratulated the charter schools and city departments for working well together and contributing to each other's success.

12. Foundation Report

Gary Cerny, Foundation President

- Thanked all families, students, volunteers for amazing turnout and fun at this year's Rally.
- The Rally was a huge success. The Auction netted \$19,000 - the original goal was \$15,000.
- Reported 99% of all proceeds in some way goes back to all four schools.
- Annual Senior Scholarships will be announced soon.
- Classroom Educational Grants and Sports/Clubs grants are still open - teachers can apply at any time.

13. Staff Comment

No Activity

14. Unfinished Business

No Activity

15. New Business

Motion made by Member Raso Tate, Second by Member Campbell to Approve and Adopt the Pay Adjustments to the following Cape Coral Charter School Authority Employees: Information Specialist, School Secretary, School Office Assistant, School Receptionist, School Clinic Assistant, Paraprofessional II, Paraprofessional I, Substitute Teacher, and Substitute Bus Driver - Superintendent Collins. Unanimous. Motion Carried

16. Final Board Comment and Discussion

Minaya Thanked everyone for all their hard work and elevating the Oasis Charter Schools profile in the community, Lee County, and beyond.

Rodriguez Meehan - Thanked OEN for hosting her and a few FGCU students who came for an internship visit. Thanked Dr. Omundsen for coming to FGCU and teaching a class and representing the OCS so well.

Campbell- NC

Raso Tate - Thanked Foundation for awesome Rally. GRT has been getting feedback from residents thankful OCS will not be changing periods in the high school. There maybe good news for teachers, as well as a way to attract new teacher talent to work for the OCS: The possibility of a Teacher Homestead Exemption. Stay tuned for an update on this.

Saiz - He's hearing some great feedback from OCS students and teachers about the positive learning and working environment the schools provide. Keep it up!

Hoagland - NC

17. Time and Date of Next Meeting

The next Regular Governing Board Meeting will be held on May 10, 2022 at 5:30 p.m. in City Council Chambers.

18. Adjournment

The Governing Board adjourned at 6:21p.m.

Respectfully Submitted,

Kathleen Paul-Evans

Charter School Authority Board Secretary

Secretary

Date of approval

Item Number:	6.A.
Meeting Date:	5/10/2022
Item Type:	APPROVAL OF AGENDA REGULAR MEETING:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Request for Approval of the Agenda for the Regular Governing Board Meeting, May 10, 2022

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 7.A. Meeting Date: 5/10/2022 Item Type: PUBLIC COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 8.A.
Meeting Date: 5/10/2022
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for Approval of the Updated Job Description for the Charter School Authority Math Coach
- Superintendent Collins

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 8.B.
Meeting Date: 5/10/2022
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for Approval of the Cape Coral Charter School Authority Governing Board Meeting
Dates, Location, and Time from August 2022 - January 2023

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▢ GB MEETING DATES AUG-JAN 2023	Backup Material



Proposed

City of Cape Coral Charter School Authority Governing Board

Regular Meeting Dates and Time

August 2022 – January 2023

August 2022	September 2022	October 2022	November 2022	December 2022	January 2023
16	13	11	8	13	17

All City of Cape Coral Charter School Authority Regular Governing Board Meetings will be held at **5:30p.m.**, in City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, Florida 33990, unless otherwise notified the meeting time has changed or the venue.

Item Number:	9.A.
Meeting Date:	5/10/2022
Item Type:	SUPERINTENDENT REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Jacquelin Collins, Superintendent, Oasis Charter Schools

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 10.A.

Meeting
Date: 5/10/2022

Item Type: CITY MANAGER
REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Connie Barron, Assistant City Manager, City of Cape Coral

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 11.A. Meeting Date: 5/10/2022 Item Type: CHAIRMAN REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Dr. Guido Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 11.B.

Meeting Date: 5/10/2022

Item Type: CHAIRMAN REPORT:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Welcome and Introduction of New Board Member, Mykisha Atisele - Chairman Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 11.C.
Meeting Date: 5/10/2022
Item Type: CHAIRMAN REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Approval and Acceptance of the Superintendent's Performance Evaluation 2021-22 - Chairman Minaya

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▣ SUPER EVAL MAY 2022	Backup Material

CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY
SUPERINTENDENT'S PERFORMANCE EVALUATION 2022

SUPERINTENDENT'S NAME: Ms. Jacquelin Collins

GOVERNING BOARD CHAIRMAN

Dr. Guido Minaya

GOVERNING BOARD VICE-CHAIRMAN

Dr. Melissa Rodriguez Meehan

REVIEW PERIOD

May 3, 2021 – May 2, 2022

FINAL SCORE AND RATING

3.94 – HIGHLY EFFECTIVE

Charter School Authority Governing board members participating in this evaluation: Minaya, Rodriguez Meehan, Jackson, Raso Tate and Saiz. The superintendent must receive a favorable evaluation from a minimum of four (4) governing board members.

Please see the below overall scores and selected comments regarding the performance of the superintendent in consideration of their skills and responsibilities in each of the following categories:

Overall Score Range:

3.94

Highly Effective: 3.250 – 4.000 **Effective:** 2.500 – 3.249 **Needs Improvement:** 1.750 – 2.499 **Unsatisfactory:** 1.000 - .749

Superintendent's Performance Rating for Standard 1: Information and Communication

RATING AVERAGE: 3.8

"A more frequent report out to the board may make the status and progress on the strategic plan more transparent. All other areas are exceptional" -GM

Superintendent's Performance Rating for Standard 2: Leadership and Management

RATING AVERAGE: 3.9

"Highly Effective – Maintains effective communication with Board and City Management. Empowers principals and support staff to present updates as required. Keeps stakeholders informed of NEOLA updates and adoptions." -NS

Superintendent's Performance Rating for Standard 3: Support for Teaching and Learning

RATING AVERAGE: 3.9

"Highly Effective – Regularly shares updates on staff professional development and activities. Worked with the City on pay review to ensure retention. Facilitated traffic review to ensure student safety. Continues effective and risk-based approach to pandemic." -NS

Superintendent's Performance Rating for Standard 4: Strategic Planning and Continuous Improvement

RATING AVERAGE: 3.9

"Highly Effective – Mrs. Collins has demonstrated professional and positive relationships with a variety of stakeholders. I would like to see more recognition of students and teachers." -MRM

Coda

A copy of this evaluation will be submitted to the agenda for approval during the Charter School Authority Regular Governing Board Meeting, May 10, 2022, in City Council Chambers. The Board Approved version will be forwarded to the Human Resources Department for inclusion in the superintendent's personnel file.



START **HERE.** GO **EVERYWHERE.**

April 4, 2022

Dear Chairman Dr. Guido Minaya,

Re: Intention to Renew Employment Contract

The expiration of my current Cape Coral Charter School Authority employment contract ends on June 30, 2022, and according to the terms of this original agreement, after this date the contract shall be automatically renewed for one (1) year terms unless either party gives mutual notification of non-renewal.

Please accept this letter as my formal intention to continue my employment as the Superintendent of the City of Cape Coral Charter School Authority and the Oasis Charter Schools.

My professional objective is to continue working with my administrative teams, highly qualified educators, parents and guardians, and along with community stakeholders to accelerate Oasis Charter Schools' established reputation as the premiere K-12 educational pathway in Cape Coral.

Should you have any questions regarding my acceptance of this automatically renewable contract, and/or wish to discuss any terms included in the agreement, please know I am available for comment.

Thank you and the other members of the governing board for allowing me to continue to serve our students, educators, families, and the Oasis community in such a formative and stabilizing manner.

Respectfully,

A handwritten signature in black ink that reads "Jacquelin Collins".

Jacquelin Collins
Superintendent, Oasis Charter Schools

Cc: Leisa Orcutt, S-CP, Human Resources Manager, Cape Coral Charter School Authority
Members of the City of Cape Coral Charter School Authority, Connie Barron, Assistant City Manager,
Dolores Menendez, City Attorney, Mark Moriarty, City Attorney

**FOUR
SCHOOLS,
ONE
VISION**

239.424.6100

239.541.1039

TheOasisAdvantage.com

3519 Oasis Blvd., Cape Coral, FL 33914

Superintendent Collins – May 2021- March 2022

Educator/Student/Staff Initiatives

Jan 2022 – AP Teacher Mentoring & Development Program (Romano)
March 2022 – Oasis Charter Schools Support staff and Others Salary adjustments
Feb 2021 - Oasis Elementary South Teachers Compensation for Extra Duty
Feb 2021 - Governor's Teacher Pay Allocation raised system's base teacher salary to \$47,500
Aug 2021 - Marzano Training Begins system-wide
Aug 2021 - COVID-19 Mental Health Services Strategic Planning for SY 2021-22
April 2022 - Mental Health and Leadership: What Can We Offer to Our Students? (webinar)

Special Projects

Feb 2021 – GB Approval of *"Oasis Elementary North Portables – Option 2, 2-Modular Buildings with 8 Classrooms"* to be submitted to City Council for approval.

ESSER Funding and Appropriations Committee

Team Leader Charter to City Transition Year 2021-2022

Special Reports

Oasis Charter Schools Instructional Continuity and Return to School Plan 2020-2021

Oasis Charter Schools Spring 2021 Instructional Continuity Plans

COGNIA Accreditation Renewal – *"Oasis Charter Schools Improvement Journey"*

State of the Oasis Charter Schools – Feb 2021

Coronavirus Health & Safety Report followed by Corona Virus Variant Report – delta and Omicron

Superintendent's Interim Report

Professional Development

Project Manager – Oasis Charter Schools Marzano Training (ongoing 2021-2023)

Participant – Learning & the Brain: The Science of Teaching Conference (virtual Feb 2022)

Participant – ITEEA 89th Conference (virtual – March 2022)

Team Reviewer – COGNIA Accreditation Assessment Team (March, May 2022)

Participant – Florida Charter Schools Governance Conference (May 2021, May 2022)

Panelist – Urban Land Institute (ULI) Advisory Services Stakeholder (May 2022)

Panelist - FutureMakers Foundation of Lee County Public Schools (May 2022)

Participant – Horizon Foundation

Participant - Rotary Club of Cape Coral, District No 6960

Participant – Southwest Florida Scientist Society

Action Items 2022

JANUARY 2022

Audit Management Response to Findings – Updated Internal Funds Standard Operating Guide

South Campus Traffic Analysis continues

FEBRUARY 2022

Oasis High School Charter Renewal process begins

Audit Management Response to Findings – Legislative/FRS

MARCH 2022

OHS Charter Renewal submitted March 2, 2022

Budget Workshops

Joint City Council/Youth Council Workshop

Rist Family Foundation Makerspace Dedication – Oasis Elementary North

Action Items 2021

FEBRUARY 2021

NEOLA Updates/Adoptions – 28

HB 2707 – “Oasis Charter Schools STEM Makerspace Initiative” (R-Giallambardo)

MARCH 2021

NEOLA Update/Adoptions - 38

MAY 2021

Superintendent’s Evaluation – Receives super score 3.95/4.0 or “Highly Effective” and exceeds the evaluation’s minimum requirement for pay increase.

Governing Board “*Options & Partnerships*” Workshop

“Alyssa’s Law” - CENTEX School Security System purchased and implemented

JUNE 2021

NEOLA Updates/Adoptions - 14

Marzano Training begins

JULY 2021

District Safety & Security Training

Charter-City Transition begins

AUGUST 2021

Special Meeting - Requested approval to allow Oasis Charter Schools to operate outside of compliance with Executive Order 21-175, the FL Dept of Health, and Emergency Order 64DER21-12, which ensures that masks for students are optional and established by a student’s parent or guardian.

Special Meeting – “Oasis Charter Schools’ Mitigation and Quarantine Protocols that Align with Emergency Rule 64DER21-12, Section 1: *Protocols for Controlling COVID-19 in School Settings,*” issued August 6, 2021

School Grades - Applied for Oasis Charter Schools to participate in the Opt-in Grades process to obtain an official school grade for school year 2020-2021

City-Charter Transition Begins – Transition teams identified; meetings begin

COVID-19 – Health & Safety Dashboard Report created

COVID-19 Mental Health Services Strategic Planning for SY 2021-22

SEPTEMBER 2021

NEOLA updates/adoptions - 4

Lee Virtual Franchise Opportunities for Oasis Charter Schools – research and report

Reconfigured Transportation Dept – streamlined personnel for efficiency and realistic expectation of duties

STEM Initiatives - Full Sail University becomes Oasis STEM Innovation partner

OCTOBER 2021

NEOLA updates/adoptions – 1

COGNIA Charter Renewal – Overview of Preparations and Expectations

Letter to Education Commission requesting CLA Audit Review extension to November 15, 2021

Discussions begin regarding distribution of the District's Half Cent Sales Tax with the Charter Schools

NOVEMBER 2021

NEOLA Updates/Adoptions – 48

COGNIA Accreditation Renewal and Assessment Team Arrive

Charter School Authority/City of Cape Coral Amended Master Lease Agreement 2021-2026

DECEMBER 2021

NEOLA Updates/Adoptions - 49

Amended Master Lease Agreement approved and signed

Introduced permanent CITY MANAGER REPORT to GB Agenda

South Campus Traffic Analysis begins



Superintendent's Performance Rating for Standard 1: Information and Communication

Check one box for each indicator and circle overall standard rating. Strategic Plan Goal #2, Objectives 1-4		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
I-A	Strives to develop positive relationships with all stakeholders.	✓			
I-B	Communicates in a timely manner system wide information, goals, and critical issues to the board members and other stakeholders.	✓			
I-D	Establishes positive staff morale through flexibility, support, and recognition of groups and individuals working toward system wide improvement	✓			
I-E	Directs the collection and maintenance of information data appropriate to the monitoring of the Strategic Plan.	✓			
I-F	Communicates overall Strategic Plan requirements to administrative staff.	✓			
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.		4			

☒ HE - Highly Effective

☐ E - Effective

☐ NI - Needs Improvement

☐ U - Unsatisfactory

Comments:



Superintendent's Performance Rating for Standard 2: Leadership and Management

Check one box for each indicator and circle overall standard rating. Strategic Plan Goal #1: Objectives 1-6 Strategic Plan Goal #2: Objectives 1-4 Strategic Plan Goal #3: Objectives 1-3		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
2-A	Models good leadership by using quality improvement principles, processes and practices in daily administration of the system or area of responsibility.	✓			
2-B	Models a collaborative leadership style to involve board members and other stakeholders in establishing and achieving the system's Strategic Plan.	✓			
2-C	Implements NEOLA policies and decisions and keeps Board Members well informed.	✓			
2-D	Works effectively with City management and departments.	✓			
2-E	Understands the prudent use of social networking as a potential vehicle for communicating system wide with the community.	✓			
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.		4			

HE - Highly Effective E - Effective NI - Needs Improvement U - Unsatisfactory

Comments:



Superintendent's Performance Rating for Standard 3: Support for Teaching and Learning

Check one box for each indicator and circle overall standard rating.					
Strategic Plan Goal #1: Objectives 1-6					
Strategic Plan Goal #2: Objectives 3, Strategies 1, 2 ; Objective 4, Strategies 1, 2					
	HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)	
3-A Ensures that training plans are developed to provide skills to employees to accomplish tasks in alignment with the Strategic Plan.	✓				
3-B Appropriately and professionally manages personnel issues including recommendations, evaluations, staff deficiencies, and retention.	✓				
3-C Provides feedback on professional performance and offers assistance to strengthen weaknesses in performance.	✓				
3-D Ensures schools are safe and secure by effectively evaluating and addressing the needs in facilities, staffing, training, monitoring and enforcement.	✓				
3-E Understands and enhances curriculum development to ensure a high quality education for all students.	✓				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					4

☒ HE - Highly Effective

☐ E - Effective

☐ NI - Needs Improvement

☐ U - Unsatisfactory

Comments:



Superintendent's Performance Rating for Standard 4: Strategic Planning and Continuous Improvement

Check one box for each indicator and circle overall standard rating. Strategic Plan Goal #2, Objectives 1-4		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
4-A	Develops and monitors the Strategic Plan in alignment with the System's mission and goals.	✓			
4-B	Manages the implementation of the Strategic Plan in collaboration with the Governing Board.	✓			
4-C	Allocates or utilizes resources consistent with the implementation of the Strategic Plan aligning it with budget development.	✓			
4-D	Maintains transparency in the budget and budget process to explain how, and why, resources are being allocated.	✓			
4-E	Keeps informed on the needs of the system platform - plant, facilities, technology, equipment and supplies.	✓			
4-F	Analyzes and uses data for decision making to review or improve actions, plans, processes, and systems.	✓			
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.		4			

HE - Highly Effective E - Effective NI - Needs Improvement U - Unsatisfactory

Comments:



Superintendent's Performance Rating Assessment Summary SY 2021-2022

Please write an average assessment rating per standard.					HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
S-1	Information and Communication	HE-4						
S-2	Leadership and Management	HE-4						
S-3	Support for Teaching and Learning	HE-4						
S-4	Strategic Planning and Continuous Improvement	HE-4						
	Overall average (all four categories combined)	HE-4						
	Overall Performance Assessment Rating (check box)	✓						

The following scale will be used to determine the overall performance rating:

Highly Effective	3.250 - 4.000	Needs Improvement	1.750 - 2.499
Effective	2.500 - 3.249	Unsatisfactory	1.000 - 1.749

Signature of Evaluating Governing Board Member <i>Kris Jackson</i>	Date 4/20/2022
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RECEIVED
4/20/22
67



Superintendent's Performance Rating for Standard 1: Information and Communication

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #2, Objectives 1-4					
I-A	Strives to develop positive relationships with all stakeholders.	✓			
I-B	Communicates in a timely manner system wide information, goals, and critical issues to the board members and other stakeholders.	✓			
I-D	Establishes positive staff morale through flexibility, support, and recognition of groups and individuals working toward system wide improvement	✓			
I-E	Directs the collection and maintenance of information data appropriate to the monitoring of the Strategic Plan.		✓		
I-F	Communicates overall Strategic Plan requirements to administrative staff.		✓		
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.		3.6			

HE - Highly Effective E - Effective NI - Needs Improvement U - Unsatisfactory

Comments: A more frequent report out to the board may make the status and progress on the strategic plan more transparent. All other areas are exceptional.



Superintendent's Performance Rating for Standard 2: Leadership and Management

Check one box for each indicator and circle overall standard rating.				
Strategic Plan Goal #1: Objectives 1-6				
Strategic Plan Goal #2: Objectives 1-4				
Strategic Plan Goal #3: Objectives 1-3				
	HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
2-A	Models good leadership by using quality improvement principles, processes and practices in daily administration of the system or area of responsibility.	✓		
2-B	Models a collaborative leadership style to involve board members and other stakeholders in establishing and achieving the system's Strategic Plan.	✓		
2-C	Implements NEOLA policies and decisions and keeps Board Members well informed.	✓		
2-D	Works effectively with City management and departments.	✓		
2-E	Understands the prudent use of social networking as a potential vehicle for communicating system wide with the community.	✓		
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.				
3.8				

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments: It may be useful to have all board members on all the social media feeds for the Oasis Charter School System. I am on one feed only at present. All other areas are exceptional.



Superintendent's Performance Rating for Standard 3: Support for Teaching and Learning

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #1: Objectives 1-6 Strategic Plan Goal #2: Objective 3, Strategies 1, 2 ; Objective 4, Strategies 1, 2					
3-A	Ensures that training plans are developed to provide skills to employees to accomplish tasks in alignment with the Strategic Plan.	✓			
3-B	Appropriately and professionally manages personnel issues including recommendations, evaluations, staff deficiencies, and retention.	✓			
3-C	Provides feedback on professional performance and offers assistance to strengthen weaknesses in performance.	✓			
3-D	Ensures schools are safe and secure by effectively evaluating and addressing the needs in facilities, staffing, training, monitoring and enforcement.	✓			
3-E	Understands and enhances curriculum development to ensure a high quality education for all students.	✓			
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.		4.0			

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:

All areas are exceptional.



Superintendent's Performance Rating for Standard 4: Strategic Planning and Continuous Improvement

Check one box for each indicator and circle overall standard rating. Strategic Plan Goal #2, Objectives 1-4		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
4-A	Develops and monitors the Strategic Plan in alignment with the System's mission and goals.	✓			
4-B	Manages the implementation of the Strategic Plan in collaboration with the Governing Board.		✓		
4-C	Allocates or utilizes resources consistent with the implementation of the Strategic Plan aligning it with budget development.	✓			
4-D	Maintains transparency in the budget and budget process to explain how, and why, resources are being allocated.	✓			
4-E	Keeps informed on the needs of the system platform - plant, facilities, technology, equipment and supplies.	✓			
4-F	Analyzes and uses data for decision making to review or improve actions, plans, processes, and systems.	✓			
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.		3.933			

HE - Highly Effective E - Effective NI - Needs Improvement U - Unsatisfactory

Comments: We need to reference the strategic plan more for the board. Possibly the use of a dashboard. All other areas are exceptional.


Superintendent's Performance Rating Assessment Summary SY 2021-2022



Please write an average assessment rating per standard.					HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
S-1	Information and Communication					3.6		
S-2	Leadership and Management					3.8		
S-3	Support for Teaching and Learning				4.0			
S-4	Strategic Planning and Continuous Improvement					3.533		
	Overall average (all four categories combined)					3.81		
	Overall Performance Assessment Rating (check box)				<input checked="" type="checkbox"/>			

The following scale will be used to determine the overall performance rating:

Highly Effective	3.250 - 4.000	Needs Improvement	1.750 - 2.499
Effective	2.500 - 3.249	Unsatisfactory	1.000 - 1.749

Signature of Evaluating Governing Board Member 	Date 4-25-22
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Superintendent's Performance Rating for Standard 1: Information and Communication

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #2, Objectives 1-4					
I-A	Strives to develop positive relationships with all stakeholders.	4pts			
I-B	Communicates in a timely manner system wide information, goals, and critical issues to the board members and other stakeholders.	4pts			
I-D	Establishes positive staff morale through flexibility, support, and recognition of groups and individuals working toward system wide improvement	4pts			
I-E	Directs the collection and maintenance of information data appropriate to the monitoring of the Strategic Plan.	4pts			
I-F	Communicates overall Strategic Plan requirements to administrative staff.	4pts			
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.		4			

HE - Highly Effective E - Effective NI - Needs Improvement U - Unsatisfactory

Comments:



Superintendent's Performance Rating for Standard 2: Leadership and Management

Check one box for each indicator and circle overall standard rating. Strategic Plan Goal #1: Objectives 1-6 Strategic Plan Goal #2: Objectives 1-4 Strategic Plan Goal #3: Objectives 1-3		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
2-A	Models good leadership by using quality improvement principles, processes and practices in daily administration of the system or area of responsibility.	4 pts			
2-B	Models a collaborative leadership style to involve board members and other stakeholders in establishing and achieving the system's Strategic Plan.	4			
2-C	Implements NEOLA policies and decisions and keeps Board Members well informed.	4			
2-D	Works effectively with City management and departments.	4			
2-E	Understands the prudent use of social networking as a potential vehicle for communicating system wide with the community.	4			
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.		4			

HE - Highly Effective E - Effective NI - Needs Improvement U - Unsatisfactory

Comments:



Superintendent's Performance Rating for Standard 3: Support for Teaching and Learning

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #1: Objectives 1-6 Strategic Plan Goal #2: Objective 3, Strategies 1, 2 ; Objective 4, Strategies 1, 2					
3-A	Ensures that training plans are developed to provide skills to employees to accomplish tasks in alignment with the Strategic Plan.	4			
3-B	Appropriately and professionally manages personnel issues including recommendations, evaluations, staff deficiencies, and retention.	4			
3-C	Provides feedback on professional performance and offers assistance to strengthen weaknesses in performance.	4			
3-D	Ensures schools are safe and secure by effectively evaluating and addressing the needs in facilities, staffing, training, monitoring and enforcement.	4			
3-E	Understands and enhances curriculum development to ensure a high quality education for all students.	4			
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.		4			

HE - Highly Effective E - Effective NI - Needs Improvement U - Unsatisfactory

Comments:



Superintendent's Performance Rating for Standard 4: Strategic Planning and Continuous Improvement

Check one box for each indicator and circle overall standard rating. Strategic Plan Goal #2, Objectives 1-4		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
4-A	Develops and monitors the Strategic Plan in alignment with the System's mission and goals.	4			
4-B	Manages the implementation of the Strategic Plan in collaboration with the Governing Board.	4			
4-C	Allocates or utilizes resources consistent with the implementation of the Strategic Plan aligning it with budget development.	4			
4-D	Maintains transparency in the budget and budget process to explain how, and why, resources are being allocated.	4			
4-E	Keeps informed on the needs of the system platform - plant, facilities, technology, equipment and supplies.	4			
4-F	Analyzes and uses data for decision making to review or improve actions, plans, processes, and systems.	4			
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.		4			

HE - Highly Effective E - Effective NI - Needs Improvement U - Unsatisfactory

Comments:



Superintendent's Performance Rating Assessment Summary SY 2021-2022

Please write an average assessment rating per standard.					HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
S-1	Information and Communication				4			
S-2	Leadership and Management				4			
S-3	Support for Teaching and Learning				4			
S-4	Strategic Planning and Continuous Improvement				4			
	Overall average (all four categories combined)				4			
	Overall Performance Assessment Rating (check box)				4			

The following scale will be used to determine the overall performance rating:

Highly Effective	3.250 - 4.000	Needs Improvement	1.750 - 2.499
Effective	2.500 - 3.249	Unsatisfactory	1.000 - 1.749

Signature of Evaluating Governing Board Member <i>Joan Raso Dale</i>	Date <i>04/06/2022</i>
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RECEIVED
4/6/22



Superintendent's Performance Rating for Standard 1: Information and Communication

Check one box for each indicator and circle overall standard rating.					
Strategic Plan Goal #2, Objectives 1-4					
		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
I-A	Strives to develop positive relationships with all stakeholders	✓			
I-B	Communicates in a timely manner system wide information, goals, and critical issues to the board members and other stakeholders	✓			
I-D	Establishes positive staff morale through flexibility, support, and recognition of groups and individuals working toward system wide improvement		✓		
I-E	Directs the collection and maintenance of information data appropriate to the monitoring of the Strategic Plan	✓			
I-F	Communicates overall Strategic Plan requirements to administrative staff	✓			
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right		3.8			

HE - Highly Effective E - Effective NI - Needs Improvement U - Unsatisfactory

Comments

Mrs. Colina has demonstrated professional + positive relationships with a variety of stakeholders. I would like to see more recognition of students and teachers.



Superintendent's Performance Rating for Standard 2: Leadership and Management

Check one box for each indicator and circle overall standard rating.				
	HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
2-A Models good leadership by using quality improvement principles, processes and practices in daily administration of the system or area of responsibility.	✓			
2-B Models a collaborative leadership style to involve board members and other stakeholders in establishing and achieving the system's Strategic Plan.	✓			
2-C Implements NEOLA policies and decisions and keeps Board Members well informed.	✓			
2-D Works effectively with City management and departments.	✓			
2-E Understands the prudent use of social networking as a potential vehicle for communicating system wide with the community	✓			
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right				
4				

HE - Highly Effective E - Effective NI - Needs Improvement U - Unsatisfactory

Comments:



Superintendent's Performance Rating for Standard 3: Support for Teaching and Learning

Check one box for each indicator and circle overall standard rating.					
Strategic Plan Goal #1 Objectives 1-6 Strategic Plan Goal #2 Objective 3, Strategies 1, 2 ; Objective 4, Strategies 1, 2					
3-A	Ensures that training plans are developed to provide skills to employees to accomplish tasks in alignment with the Strategic Plan	HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
3-B	Appropriately and professionally manages personnel issues including recommendations, evaluations, staff deficiencies, and retention	✓			
3-C	Provides feedback on professional performance and offers assistance to strengthen weaknesses in performance.	✓			
3-D	Ensures schools are safe and secure by effectively evaluating and addressing the needs in facilities, staffing, training, monitoring and enforcement.	✓			
3-E	Understands and enhances curriculum development to ensure a high quality education for all students.	✓			
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right		3.8			

HE - Highly Effective E - Effective NI - Needs Improvement U - Unsatisfactory

Comments.

Marzano,

accreditation,

coaching of administration, STEM Development

— Specific PD plans with reflective pieces for teachers and follow up to show effectiveness of PD. (ie; action research)



Superintendent's Performance Rating for Standard 4: Strategic Planning and Continuous Improvement

Check one box for each indicator and circle overall standard rating. Strategic Plan Goal #2, Objectives 1-4					
		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
4-A	Develops and monitors the Strategic Plan in alignment with the System's mission and goals	✓			
4-B	Manages the implementation of the Strategic Plan in collaboration with the Governing Board	✓			
4-C	Allocates or utilizes resources consistent with the implementation of the Strategic Plan aligning it with budget development.	✓			
4-D	Maintains transparency in the budget and budget process to explain how, and why, resources are being allocated	✓			
4-E	Keeps informed on the needs of the system platform - plant, facilities, technology, equipment and supplies.	✓			
4-F	Analyzes and uses data for decision making to review or improve actions, plans, processes, and systems.	✓			
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.		4 pts			

HE - Highly Effective E - Effective NI - Needs Improvement U - Unsatisfactory

Comments

Superintendent's Performance Rating Assessment Summary SY 2021-2022



Please write an average assessment rating per standard.					HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
S-1	Information and Communication				3.8			
S-2	Leadership and Management				4			
S-3	Support for Teaching and Learning				3.8			
S-4	Strategic Planning and Continuous Improvement				4			
	Overall average (all four categories combined)				3.9			
	Overall Performance Assessment Rating (check box)				<input checked="" type="checkbox"/>			

The following scale will be used to determine the overall performance rating

Highly Effective	3 250 - 4 000	Needs Improvement	1 750 - 2 499
Effective	2 500 - 3 249	Unsatisfactory	1 000 - 1 749

Signature of Evaluating Governing Board Member	Date
<i>Mr. Meek</i>	4/29/22

Spencer

Saiz 4.0



Superintendent's Performance Rating for Standard 1: Information and Communication

Check one box for each indicator and circle overall standard rating. Strategic Plan Goal #2, Objectives 1-4		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
I-A	Strives to develop positive relationships with all stakeholders.	x			
I-B	Communicates in a timely manner system wide information, goals, and critical issues to the board members and other stakeholders.	x			
I-D	Establishes positive staff morale through flexibility, support, and recognition of groups and individuals working toward system wide improvement	x			
I-E	Directs the collection and maintenance of information data appropriate to the monitoring of the Strategic Plan.	x			
I-F	Communicates overall Strategic Plan requirements to administrative staff.	x			
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.		4			

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:

Highly Effective - Excellent relationship with City Leadership and support staff. Communicates strategic plan clearly with all parties.



Superintendent's Performance Rating for Standard 2: Leadership and Management

Check one box for each indicator and circle overall standard rating. Strategic Plan Goal #1: Objectives 1-6 Strategic Plan Goal #2: Objectives 1-4 Strategic Plan Goal #3: Objectives 1-3					HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
2-A	Models good leadership by using quality improvement principles, processes and practices in daily administration of the system or area of responsibility.	x						
2-B	Models a collaborative leadership style to involve board members and other stakeholders in establishing and achieving the system's Strategic Plan.	x						
2-C	Implements NEOLA policies and decisions and keeps Board Members well informed.	x						
2-D	Works effectively with City management and departments.	x						
2-E	Understands the prudent use of social networking as a potential vehicle for communicating system wide with the community.	x						
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.		4						

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:

HE - Maintains effective communication with Board and City Management. Empowers principals and support staff to present updates as required. Keeps stakeholders informed of NEOLA updates and adoptions.



Superintendent's Performance Rating for Standard 3: Support for Teaching and Learning

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #1: Objectives 1-6 Strategic Plan Goal #2: Objective 3, Strategies 1, 2 ; Objective 4, Strategies 1, 2					
3-A	Ensures that training plans are developed to provide skills to employees to accomplish tasks in alignment with the Strategic Plan.	x			
3-B	Appropriately and professionally manages personnel issues including recommendations, evaluations, staff deficiencies, and retention.	x			
3-C	Provides feedback on professional performance and offers assistance to strengthen weaknesses in performance.	x			
3-D	Ensures schools are safe and secure by effectively evaluating and addressing the needs in facilities, staffing, training, monitoring and enforcement.	x			
3-E	Understands and enhances curriculum development to ensure a high quality education for all students.	x			
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.		4			

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:

HE - Regularly shares updates on staff professional development and activities. Worked with City on pay review to ensure retention.
Facilitated traffic review to ensure student safety. Continues effective and risk based approach to pandemic.



Superintendent's Performance Rating for Standard 4: Strategic Planning and Continuous Improvement

Check one box for each indicator and circle overall standard rating. Strategic Plan Goal #2, Objectives 1-4		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
4-A	Develops and monitors the Strategic Plan in alignment with the System's mission and goals.	x			
4-B	Manages the implementation of the Strategic Plan in collaboration with the Governing Board.	x			
4-C	Allocates or utilizes resources consistent with the implementation of the Strategic Plan aligning it with budget development.	x			
4-D	Maintains transparency in the budget and budget process to explain how, and why, resources are being allocated.	x			
4-E	Keeps informed on the needs of the system platform - plant, facilities, technology, equipment and supplies.	x			
4-F	Analyzes and uses data for decision making to review or improve actions, plans, processes, and systems.	x			
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.		4			

HE - Highly Effective E - Effective NI - Needs Improvement U - Unsatisfactory

Comments:

HE - No issues. Items A-F covered in regular board meetings.



Superintendent's Performance Rating Assessment Summary SY 2021-2022

Please write an average assessment rating per standard.					HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
S-1	Information and Communication				4			
S-2	Leadership and Management				4			
S-3	Support for Teaching and Learning				4			
S-4	Strategic Planning and Continuous Improvement				4			
	Overall average (all four categories combined)				4			
	Overall Performance Assessment Rating (check box)				X			

The following scale will be used to determine the overall performance rating:

Highly Effective	3.250 - 4.000	Needs Improvement	1.750 - 2.499
Effective	2.500 - 3.249	Unsatisfactory	1.000 - 1.749

Signature of Evaluating Governing Board Member Neal Saiz	Date 4/28/22
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RECEIVED

Item Number: 12.A.

Meeting Date: 5/10/2022

Item Type: FOUNDATION REPORT:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Gary Cerny, Foundation President or Jennifer Hoagland, Treasurer

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number: 13.A. Meeting Date: 5/10/2022 Item Type: STAFF COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:
No Activity

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

Item Number:	15.A.
Meeting Date:	5/10/2022
Item Type:	NEW BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for Approval of FY22 IT Purchases Up to \$200,000 each per the Dell and CDW Vendor Contract - Danielle Jensen, Director of Food Service and Transportation Services

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

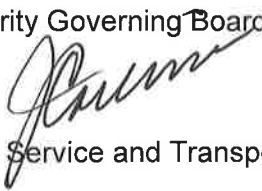
ATTACHMENTS:

Description	Type
▯ IT DELL/CDW PURCHASES	Backup Material



CAPE CORAL CHARTER SCHOOL AUTHORITY

ADMINISTRATION DIVISION

TO: Cape Coral Charter School Authority Governing Board
THRU: Jacquelin Collins, Superintendent 
FROM: Danielle Jensen, Director of Food Service and Transportation
DATE: May 2, 2022
SUBJECT: Cape Coral Charter School Authority – IT Dell and CDW Purchases

BACKGROUND:

City IT Department and the Charter School have identified various IT needs throughout the year for Promethean boards, laptops, monitors, computers, printers, and Chromebooks. The equipment was purchased throughout the year as the Elementary and Secondary Emergency Relief (ESSER) fund grants became available. The Charter School uses contract #43220000-WSCA-14-ACS to purchase desktops and laptops from Dell. In addition, the Charter School uses a Lee County School District Contract N177281RC to purchase and install Promethean boards and a Sourcewell RFP #081419 to purchase monitors, printers, and scanners from CDW Government and CDW Direct. The Charter School also used an E-rate approved grant to purchase the Nutanix system from CDW Government.

RECOMMENDATION:

With timing of both ESSER II and ESSER III grants being distributed throughout the 2021-22 school year to all four schools combined with the timing of many IT devices being older than city recommend useful life, purchasing needs were identified throughout the year but not monitored to notice that Dell and CDW Government went over the \$100,000 threshold. Fund timing and the transition to city IT department purchasing led to the oversight of not noticing when two vendors went over the \$100,000 threshold. In the future, the Charter School will add the IT vendors on our annual purchase order list of vendors over \$100,000 to be approved at the June 2022 meeting.

In summary, IT purchases for desktops, laptops, monitors, printers, scanners, and Promethean boards were purchased with various approved grants throughout the school year. The Charter School purchased these items with competitively bid contracts for Dell and CDW and followed proper procurement procedures. The Charter School is requesting the Governing Board's approval of the IT purchases since the purchases surpassed the \$100,000 threshold. The Charter School is requesting approval up to \$200,000 per vendor for FY22.

Dell - YTD Spending 2022

PO Number	Description	Open Amount	Total Amount
<u>22800804</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$1,395.00	\$1,395.00
<u>22800800</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$6,975.00	\$6,975.00
<u>22800787</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$2,133.39	\$2,133.39
<u>22800782</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$1,395.00	\$1,395.00
<u>22800756</u>	MISCELLANEOUS PRODUCTS (NOT OTHERWISE CLASSIFIED)	\$6,160.00	\$6,160.00
<u>22800729</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$7,490.00
<u>22800684</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$71,020.60
<u>22800662</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$5,618.00
<u>22800659</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$1,106.00
<u>22800633</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$14,980.00
<u>22800585</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$11,160.00
<u>22800573</u>	MISCELLANEOUS PRODUCTS (NOT OTHERWISE CLASSIFIED)	\$0.00	\$504.00
<u>22800565</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$39,367.30
<u>22800545</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$2,790.00
<u>22800431</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$2,790.00
<u>22800386</u>	COMPUTER SOFTWARE FOR MICROCOMPUTERS, SYSTEMS, INC	\$0.00	\$1,395.00
	COMPUTER SOFTWARE FOR MICROCOMPUTERS, SYSTEMS, INC	\$0.00	\$674.14
	COMPUTER SOFTWARE FOR MICROCOMPUTERS, SYSTEMS, INC	\$0.00	\$5,393.12
YTD Purchase			<u><u>\$182,346.55</u></u>

CDW Government - YTD Spending 2022

PO Number	Description	Open Amount	Total Amount
<u>22800818</u>	COMPUTER ACCESSORIES AND SUPPLIES	\$16,420.00	\$16,420.00
<u>22800805</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$296.84	\$296.84
<u>22800797</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$2,078.45	\$2,078.45
<u>22800796</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$1,038.94	\$1,038.94
<u>22800794</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$1,632.90
<u>22800784</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$445.26
<u>22800781</u>	COMPUTER ACCESSORIES AND SUPPLIES, ENVIRONMENTALLY	\$139.15	\$139.15
<u>22800767</u>	SCHOOL EQUIPMENT, T2EACHING AIDS, AND SUPPLIES	\$18,183.54	\$18,183.54
<u>22800732</u>	COMPUTER ACCESSORIES AND SUPPLIES	\$0.00	\$3,047.45
<u>22800701</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$678.96	\$1,138.51
<u>22800700</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$629.72	\$629.72
<u>22800699</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$1,710.00
<u>22800675</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$3,734.28
<u>22800674</u>	COMPUTER ACCESSORIES AND SUPPLIES, ENVIRONMENTALLY	\$112.32	\$6,358.96
<u>22800660</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$292.41
<u>22800657</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$535.68
<u>22800655</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$183.82
<u>22800654</u>	OFFICE MACHINES, EQUIPMENT, AND ACCESSORIES	\$0.00	\$183.82
<u>22800645</u>	COMPUTER ACCESSORIES AND SUPPLIES	\$0.00	\$753.53
<u>22800632</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$6,178.05
<u>22800618</u>	COMPUTER ACCESSORIES AND SUPPLIES	\$0.00	\$1,741.40
<u>22800615</u>	COMPUTER ACCESSORIES AND SUPPLIES, ENVIRONMENTALLY	\$0.00	\$753.53
<u>22800606</u>	OFFICE SUPPLIES, GENERAL	\$1,519.80	\$3,000.00
<u>22800602</u>	OFFICE SUPPLIES: ERASERS, INKS, LEADS, PENS, PENCIL	\$0.00	\$740.10
<u>22800595</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$1,838.20
<u>22800580</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$1,395.20
<u>22800578</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$285.72
<u>22800564</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$6,362.65
<u>22800562</u>	OFFICE MACHINES, EQUIPMENT, AND ACCESSORIES	\$0.00	\$183.82
<u>22800544</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$270.88
<u>22800520</u>	OFFICE MACHINES, EQUIPMENT, AND ACCESSORIES	\$0.00	\$183.82
<u>22800518</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$1,838.20
<u>22800515</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$1,450.00
<u>22800498</u>	COMPUTER SOFTWARE FOR MICROCOMPUTERS, SYSTEMS, INC	\$0.00	\$10,872.00
<u>22800497</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$47,112.00
<u>22800496</u>	OFFICE MACHINES, EQUIPMENT, AND ACCESSORIES	\$0.00	\$183.82
<u>22800464</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$459.55
<u>22800448</u>	COMPUTER SOFTWARE FOR MICROCOMPUTERS, SYSTEMS, INC	\$0.00	\$36,460.00
<u>22800311</u>	COMPUTER HARDWARE AND PERIPHERALS FOR MICROCOMPUTE	\$0.00	\$1,450.00
	COMPUTER SOFTWARE FOR MICROCOMPUTERS, SYSTEMS, INC	\$0.00	\$593.68
	COMPUTER SOFTWARE FOR MICROCOMPUTERS, SYSTEMS, INC	\$1,187.36	\$1,187.36
	YTD Purchases		<u>\$183,343.24</u>

Item Number:	15.B.
Meeting Date:	5/10/2022
Item Type:	NEW BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Request for Approval up to \$650,000 for the IT Chromebook Purchases by UDT, Lee County School District Contract N177281RC Computer Hardware, Software, and Services.- Danielle Jensen, Director of Food Services and Transportation Services

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION:

ATTACHMENTS:

Description	Type
▯ CHROMEBOOKS PURCHASE MAY 2022(A)	Backup Material



CAPE CORAL CHARTER SCHOOL AUTHORITY

ADMINISTRATION DIVISION

TO: Cape Coral Charter School Authority Governing Board
THRU: Jacquelin Collins, Superintendent *Jacquelin Collins*
FROM: Danielle Jensen, Director of Food Service and Transportation
DATE: May 2, 2022
SUBJECT: Cape Coral Charter School Authority – Chromebooks

BACKGROUND:

City IT Department and the Charter School have identified 1800 Chromebooks across all four schools that will need to be replaced. Chromebooks are used across the schools to ensure compliance with the Florida State mandate of one-to-one technology for students. This initiative is to ensure students are engaged in learning and can be used for testing needs. Chromebook licenses have a limited useful life, and many will expire throughout this year. The equipment will be purchased throughout the summer as the Elementary and Secondary Emergency Relief (ESSER) fund grants are now available. The Charter School will use the Lee County School District Contract N177281RC Computer Hardware, Software, and Services to purchase Chromebooks from UDT.

RECOMMENDATION:

Each Chromebook package will include the device, licensing, support/warranty, and accessories. The total number of units is estimated to be 1800 with an estimated cost of \$340.90 for the elementary schools and \$357.90 for the middle school and high school to include a sleeve. Chromebooks will be delivered to the Charter School throughout the summer as units are ready for delivery. Oasis North will need 485 Chromebooks, Oasis South Elementary will need 430 units, Oasis Middle School will need 601 units and Oasis High School will need 286 units. Since the Chromebooks will be purchased with ESSER funds, the funds are available now for purchasing and can be rolled over into the FY23 budget if all the deliveries are not received by June 30.

In summary, IT purchases for Chromebooks will be purchased from UDT with the Lee County School District competitively bid Contract N177281RC Computer Hardware, Software, and Services. The Charter School is requesting the Governing Board's approval for the IT purchases by UDT since the Chromebooks purchase will surpassed the \$100,000 threshold. The Charter School is requesting approval up to \$650,000. The Chromebooks will be purchased with ESSER funds that can be rolled over to the FY23 budget.

Cape Coral Charter School Authority
Chromebook Replacements
2022-23

Elementary School

Description	Cost
Device/License	\$ 325.90
Damage Protection	\$ 15.00
Total	\$ 340.90

Middle/High School

Device/License	\$ 325.90
Damage Protection	\$ 15.00
Sleeve	\$ 17.00
Total	\$ 357.90

<u>School</u>	<u>Replenishments</u>	<u>Spares</u>	<u>Total</u>	<u>TOTAL</u>
OEN	475	10	485	\$165,336.50
OES	420	10	430	\$146,587.00
OMS	576	25	601	\$215,097.90
OHS	261	25	286	\$102,359.40
				\$629,380.80

The School District of Lee County Department of Procurement Services 2855 Colonial Blvd. Fort Myers, FL 33966-1012 ITN No. N177281RC		United Data Technologies, Inc. Attn: Jeffrey J. Engle 8825 NW 21st Terrace Doral, FL 33172		Virtucom, Inc. Attn: Tim Prince 5060 Avalon Ridge Parkway, Suite 300 Norcross, GA 30071	
Computer Hardware, Software and Service		Phone: (305) 882-0435 Fax: (305) 882-0436		Phone: (800) 890-2611 Fax: (770) 908-8007	
Opening: September 22, 2017 at 2:00PM Revised November 15, 2021		Email: Government@udtonline.com		Email: tprince@virtucom.com	
		CATEGORY 1 Computer Hardware and Services		CATEGORY 1 Computer Hardware and Services	
ITEM NO.	DESCRIPTION	Proposal			Proposal
A. DESKTOP PRICING		Price (fully compliant with District specifications in section 9)	Price Including accidental damage protection		Price (fully compliant with District specifications in section 9)
A1.	Student/Staff Desktop	A) \$525.39	A) N/A		A) \$803.50
A2.	All-in-One Unit	A) \$701.81	A) \$736.32		A) \$1,003.50
A3.	Digital Design Workstation	B) \$873.61 Second Monitor \$165.97	B) \$910.58 Second Monitor \$165.97		B) \$1,168.50
		A) \$1407.29	A) N/A		A) \$1,936.50
B. CHROMEBOOK & LAPTOP PRICING		Price (fully compliant with District specifications in section 9)	Price Including Accidental Protection	Price Including battery warranty or replacement program	Price (fully compliant with District specifications in section 9)
B1.	Chromebook Unit	A) \$305.44	A) N/A	A) N/A	A) \$399.00
B2.	Windows Laptop	B) \$335.47	B) \$378.72	B) \$369.98	B) \$564.00
		A) \$618.70	A) \$672.19	A) \$656.79	A) \$892.00
C. ULTRA, 2 IN 1 AND TABLET PRICING		Price (fully compliant with District specifications in section 9)	Price Including Accidental Protection	Price Including battery warranty or replacement program	Price (fully compliant with District specifications in section 9)
C1.	Ultrabook	A) \$991.18	A) \$1056.21	A) \$991.18	A) \$1,646.00
C2.	2 in 1 Laptop	A) \$1082.67	A) \$1152.14	A) \$1082.67	A) \$1,587.00
C3.	Surface / Tablet Pricing	A) \$1170.54	A) \$1188.55	A) \$1170.54	A) \$1,719.00
D. PARTS REIMBURSEMENT		Surface / Tablet	Desktop	AIO Unit	Chromebook
D1.	Power Supply	\$0.00	\$0.00	\$0.00	\$0.00
D2.	Processor	\$45.00	\$45.00	\$45.00	\$45.00
D3.	System Board	\$45.00	\$45.00	\$45.00	\$45.00
D4.	Hard Drive	\$45.00	\$45.00	\$45.00	\$45.00
D5.	Memory	\$0.00	\$45.00	\$45.00	\$45.00
D6.	LCD Screen	\$0.00	\$45.00	\$45.00	\$45.00
D7.	LCD Bezel	\$0.00	\$0.00	\$0.00	\$0.00
D8.	Battery	\$0.00	\$0.00	\$0.00	\$0.00
D9.	Plastics	\$0.00	\$0.00	\$0.00	\$0.00
Notes:		Notes: *Reimbursement rates are subject to change. **CRU components are required to be replaced by customer and are not reimbursable. ***FRU components are considered field replaceable and are reimbursed at the \$45 rate. ****Parts can be transitioned between CRU and FRU per model at Dell's discretion. *****Applies to in-warranty reimbursement only for Tier 2 service providers.			Notes: Chromebook models priced on this page are Non-Touch versions of these models will be priced on next page. Actual labor reimbursement is based upon classifications set by Dell and warranty level. Basic Next Business Parts and Labor covered systems on Tier2 account, components \$45 per qualified incident on desktops, portables & printers ProSupport covered systems on Tier2 account, FRU components \$50 per qualified incident on desktops, portables & printers ProSupport covered systems on Tier2 account, CRU components \$10 per qualified incident on desktops, portables & printers Systems with RTD warranty \$28.00 per qualified incident
		Category 2 Computer Related Products			Category 2 Computer Related Products
ITEM NO.	DESCRIPTION	Minimum Percentage Discount		Cost Plus Percentage	Minimum Percentage Discount
1	Computer Hardware	3 %	OR	%	37 %

2	Software
3	Peripherals and Accessories
4	Audio Visual Equipment
5	Balance of Line

3	%	OR		%
3	%	OR		%
3	%	OR		%
3	%	OR		%

20	%	OR		%
28	%	OR		%
25	%	OR		%
20	%	OR		%

Catalog Name, number, year or Internet website catalog address

and apply
y Schools

<https://shop.udtonline.com> Notes: Freight Charges may apply on items over 125 lbs.

www.virtucms.com

Required Submittal Checklist		Yes	Yes
Attachment A - Proposal Response Form		Yes	Yes
Attachment B - Reference Form		Yes	Yes
Attachment C - Insurance Requirements Form		Yes	Yes
Attachment D - Addenda Acknowledgement Form		Yes	Yes
Attachment E - Debarment Form		Yes	Yes
Attachment F - Drug Free Workplace Certificate		Yes	Yes
Attachment G - Public Entity Crimes Form		Yes	Yes
Attachment H - Warranty Statement		Yes	Yes
Attachment I - Scrutinized Company Certification Form		Yes	Yes
Documentation of Manufacturers authorization for resale and repair		Yes	Yes
Electronic Copy		Yes	Yes
Original and 4 Copies		Yes	Yes

Item Number:	17.A.
Meeting Date:	5/10/2022
Item Type:	TIME AND DATE OF NEXT MEETING

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

The Next Regular Governing Board Meeting will be held on Tuesday, June 14, 2022 at 5:30p.m. in Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33990

SUMMARY:

ADDITIONAL INFORMATION:

RECOMMENDED ACTION: